

The Chair calls the meeting to order

Review and Approval of Minutes of August 16 and September 13.

Review and Approval of the Agenda, Call for New or Other Business

Miscellaneous Business Including Delegations

- Al Hanlon
- Rick Creelman –Beer Tent Policy
- Mark MacLellan

Business Arising out of Minutes

- Sale of Walkways – Somerset Drive
- Mike McGill. P. Eng. Response to inquiry into use of both water connections from the Truro to Bible Hill sections of the water utility.
- Correspondence to Wayne Franklin outlining Village procedure to complete the overhead crosswalk sign project. Order placed on August 31st for \$19,485 for the traffic structures.
- NSTPW Catch Basins
- Amendment to Meeting and Procedures Policy and By-laws
- Water System Extension
- Office Building
- Quotes for Crosswalk Repairs
- Painting of Village Crosswalks
- Amendment to Bible Hill Parks and Recreation Committee Policy to allow for special leave
- Amendment to the Bible Hill Safety Advisory Committee Policy

Review of Correspondence

- Minister Barry Barnett approval of funding for Pre-Engineering Design Study
- Minister Barry Barnett – Federal Fuel Tax

Reports of Commissioners, and Clerk and Treasurer

The Accounts

New Business

Transfer of Funds to Reserve Accounts

Adjournment

The regular monthly meeting of the Village of Bible Hill was held on September 20, 2005 at 7:00 pm; in the Village Hall, 69 Pictou Road.

The Chair called the meeting to order at 7:00 pm.

Present: Chair Hilliard, Deputy Chair Burke, Commissioner Blair, Commissioner McKenna and Commissioner McLean.

Staff: Mr. Christianson, Clerk and Treasurer; Ms. Miller, Solicitor and Mrs. Ogden, Recording Secretary.

In attendance: Mr. Hanlon, Mr. Creelman and Mr. MacLellan

- Review and Approval of minutes of August 16th and September 13th, 2005.

On motion of McKenna and seconded by Blair that the minutes of August 16th and September 13th, 2005 be approved as circulated.

Motion carried.

Review and approval of agenda, call for new or other business

On motion of McLean and seconded by McKenna that the agenda be approved as presented.

Motion carried.

Miscellaneous business including delegations

- Al Hanlon

Chair Hilliard made a presentation of a plaque to Al Hanlon on behalf of the Village of Bible Hill for his dedicated support and service as Community Policing Coordinator to the Village of Bible Hill.

- Rick Creelman

Mr. Creelman expressed concerns over the resent decision by the commission to rescind the "Beer Tent Policy" and requested that the commission reconsider their position. A discussion was held.

On motion of Blair and seconded by Burke that the Village Commission obtain further information and to discuss the beer tent policy at a future date.

Motion carried.

Mr. Creelman also requested to be informed of the commission's decision and status on the beer tent policy.

- Mark MacLellan

Mr. MacLellan expressed concerns that there is no sidewalk on the right hand side of College Road near his subdivision Osprey Estates. He believes that a crosswalk crossing College Road to the sidewalk on the north side of College Road will not be a safe solution to the problem due to poor line of site at that location. It was explained to Mr. MacLellan that the Village is currently in the process of a pre-engineering design study of our future sidewalk needs and that this section is on the list for the study.

Business arising out of minutes

- Sale of Walkways – Somerset Drive

The Clerk reported that a survey has been completed and the Village is in the process of obtaining final approval from the County to complete the sale of property. The process for the sale of the other walkway is on-going.

- Mike McGill, P. Eng. Response to inquiry into use of both water connections from the Truro to Bible Hill sections of the water utility.

Mr. McGill's correspondence outlined that both water connections from Truro to Bible Hill are operational and the system was designed to operate with two connections.

- Correspondence to Wayne Franklin outlining Village procedures to complete the overhead crosswalk sign project. Order placed on August 31st for \$19,485 for the traffic structures.

The Clerk outlined the process the Village would like to follow regarding the overhead crosswalk signs on Pictou Road. The Village requires approval from the Department of Transportation for the change in the method of completing the project; we are currently awaiting a response. The order for the traffic structures in the amount of \$19,485 plus hst was placed with Traffic Structures Ltd. (Horner was unable to find a second supplier for an additional quote).

- NSTPW Catch Basins

Commissioner McKenna reported that a catch basin at 51 Hillcrest Avenue is currently raised two inches above the ground and this may become a hazard during the winter months with snowplow removal. The Clerk was instructed to write a letter to TPW outlining our concern.

- Amendment to Meeting and Procedures Policy and By-laws

On motion of McKenna and seconded by Blair that the following amendments be made to the Meeting and Procedures Policy and Village By-laws:

Committees of the Commission

The Commission hereby establishes three standing Committees of the Commission to be known as the Commission Committee, the Bible Hill Parks and Recreation Committee and the Bible Hill Safety Advisory Committee.

Commission Committee:

A. The Commission Committee, consisting of all the Commission Members shall meet at least one week prior to any regular Commission meeting.

B. The Commission Committee will be responsible for all matters which would be of concern to the Commission.

C. The Commission Committee will meet for the purpose of discussion and possible recommendation to the Commission, and no formal decision will be made when the Commission Members are meeting as the Commission Committee, except to the extent that the Commission Committee is specifically designated by bylaw or resolution of the Commission as a decision maker.

D. The Commission Committee shall be chaired by the Deputy Chairperson.

E. The Commission Committee shall follow the rules and procedures as governed by the regular Commission Meetings, except to the extent that the context requires otherwise.

Motion carried.

- Water System Extension

On motion of Blair and seconded by McLean that based on the budgets of the Village of Bible Hill that the priority for the water system extension is #1 from Vimy down Ryland, to Main, along Main to College and #2 College down East Court to Pictou, along Pictou to Bigney. The water system extension may be done in one part at a time in order or done together as one project.

Motion carried.

- Office building

The Clerk reviewed the office requirements by staff. A discussion was held.

On motion of Burke and seconded by Blair that the Village start the planning process for an office building by calling in a consultant to look at our needs.

Motion carried.

- Quotes for Sidewalk Repairs

The Clerk reviewed and recommended we accept the quote received by Will-Kare Paving for sidewalk and curb repairs.

On motion of McLean and seconded by McKenna that the Village accept the quote from Will-Kare Paving Ltd. for asphalt sidewalk and curb repairs for \$25,000 plus HST.

Motion carried.

- Painting Village Crosswalks

Commissioner McLean reported that 11 out of 30 crosswalks have now been painted. A discussion was held.

On motion of McKenna and seconded by McLean that a copy of the letter written to the Minister of Transportation along with a cover letter be sent to Premier Hamm. A copy of this correspondence is also to be sent to our MLA and Regional Manager of the Nova Scotia Department of Transportation.

Motion carried.

- Amendment to Bible Hill Parks and Recreation Committee Policy to allow for special leave

On motion of Burke and seconded by McLean that the amendment to the Bible Hill Parks and Recreation Committee Policy to allow for special leave be tabled until the next commission meeting.

Motion carried.

- Amendment to Bible Hill Safety Advisory Committee Policy

On motion of McKenna and seconded by Blair that the Village that the Bible Hill Safety and Advisory Committee policy be amended as follows:

**Village of Bible Hill
Bible Hill Safety Advisory Committee Policy
Revision: September 15, 2005**

Purpose

The Village of Bible Hill's Safety Advisory Committee shall advise the Village on safety concerns / issues and safety programs.

Composition of the Committee

1 (one) Commissioner (plus a second Commissioner appointed as an alternative)

1 (one) RCMP recommended for appointment by the Bible Hill Safety

Advisory Committee.

4 (four) Bible Hill residents appointed by the Village of Bible Hill.

Terms of Appointment

Commissioners: annual Village committee appointments.

Citizen and PCMP Appointees: committee members shall be appointed for 2 year terms.

All members of the committee shall be eligible for re-appointment.

Conduct of Meetings

The Committee shall meet on the 1st Monday of each month and at other such times as seemed necessary by the Safety Advisory Chair or Commissioner.

The Chair and the Vice Chair shall be elected at the first meeting (following the Village of Bible Hill's Annual Meeting) by a majority vote of the committee and shall serve on an annual basis. A Village Commissioner may not be elected as Chair of a committee; the role of the Village Commissioner is to act as a liaison between the Village and the Committee.

The Chair shall have a vote on any question and in the event of a tie the motion shall be lost.

The Chair shall preside at all meetings, but in his/her absence the Vice Chair, or a member appointed at the meeting shall preside.

Special meetings may be called twenty-four (24) hour notice by the Chair or by the Secretary at the request of three (3) members of the Committee.

The Secretary of the committee shall be appointed by the committee.

The committee may appoint sub-committees to deal with any special matters coming within the powers and jurisdiction of the committee.

The Committee shall be responsible to the Village of Bible Hill and shall report at the regular monthly meetings of the Village of Bible Hill.

Where a member of the committee has failed to attend three consecutive regular monthly meetings of the committee or seventy percent of the yearly meetings, of which due notice has been given, without having been excused from such meetings by the committee, which excuse may be granted, either before, during, or after such meeting, each member shall therefore vacate his/her seat as a member of the committee and shall be deemed to have resigned.

Minutes of all meetings shall be recorded by the Secretary. Copies of all minutes signed by the Chair or the person presiding at the meeting and the Secretary shall be filed with the Village Office.

The majority of the members shall constitute a quorum.

Powers and Duties of Committee

The Committee shall advise the Village of Bible Hill on matters relating to the Village safety concerns/issues and safety programs. Subject to the overriding authority of the Village of Bible Hill it shall oversee the planning, implementation and evaluation of safety concerns/issues and safety programs. The committee shall encourage a broad range of input from the community.

The committee may hear and consider presentations by individuals, organizations or delegations of citizens with respect to safety concerns/issues and programs and shall provide its recommendations to the Village of Bible Hill.

Annually the Committee shall submit to the Village of Bible Hill a written budget showing the expenditures and revenues for the operation of the Committee, for approval by the Village of Bible Hill. If the committee wishes to vary its expenditures or revenues from the approved budget then an amendment must be submitted to the Village of Bible Hill for approval.

The Committee shall make annual reports to the Village of Bible Hill and other reports as requested by the Village of Bible Hill.

Neither the committee nor any member thereof shall have the power to pledge the credit of the Village of Bible Hill in connection with any manner whatsoever, nor shall the committee nor any member of it have any power to authorize an expenditure to be charged against the Village, legal commitment or agreement.

Motion carried.

Review of Correspondence

- Minister Barry Barnett - approval of funding for Pre-Engineering Design study

The Clerk reported that funding has been approved by the Province up to \$10,000 for the Pre-Engineering design study.

On motion of McKenna and seconded by Blair that the Village proceed with tendering the pre-engineering design study for sanitary sewer replacement and associated works plus sidewalk construction at various locations in the Village.

Motion carried.

- Minister Barry Barnett – Federal Fuel Tax

Commissioner Blair reported that Minister Barnett stated that Village's must submit projects for funding through the rural municipalities to obtain funds through the federal fuel tax initiative .

Reports of Commissioners, and Clerk and Treasurer

- Commissioner McLean

Commissioner McLean reported that the overhead crosswalk signs had been tendered twice, and the tenders were not accepted. A letter has been sent to Transportation and Public Works outlining our request to start part of the overhead crosswalk signs project, we are currently awaiting approval.

- Deputy Chair Burke

Commissioner Burke reported that there are three vacant positions on the Parks and Recreation Committee. The committee will be bringing recommendations to the commission to amend the current policy that limits membership to Bible Hill residents only. He also reported that the Recreation Director is working on a report to be submitted to the commission on the status of beer tents at other municipalities.

- Commissioner Blair

Commissioner Blair had nothing to report.

- Commissioner McKenna

Commissioner McKenna reviewed the Chief's report. He also reported that the 1st Annual Fire Service of Nova Scotia Conference is taking place at the Village Hall/Fire Hall on October 22nd and 23rd. A discussion was held regarding sponsorship of a coffee break and pins.

On motion of McKenna and seconded by Blair that the Village of Bible Hill sponsor a coffee break for the 1st Annual Fire Service of Nova Scotia Conference for \$100.00.

Motion carried.

On motion of McKenna and seconded by Blair that the Village of Bible Hill donate Village pins to the Bible Hill Fire Brigade for the 1st Annual Fire Service of Nova Scotia Conference for the amount requested by the Fire Chief.

Motion carried.

Commissioner McKenna also reviewed the Safety Advisory minutes of September 12th. They reviewed the committee policy and will be submitting a budget and list of upcoming events for the Village commission.

On motion of McKenna and seconded by McLean that a letter be drafted to the Department of Transportation and Public Works requesting that reflectors be installed on the guardrail located at Scenic Drive adjacent to the entrance of the walking trail. Should TPW not be able to install the reflector then the Village will request permission to install the reflectors at Village expense.

Motion carried.

- Clerk and Treasurer

The Clerk recommended in his report that the Village Commission consider hiring another maintenance staff member. He also requested that the Recreation Director be given signing authority up to \$1,000.

On motion of Blair and seconded by McLean that the hiring of another maintenance staff member be put on the agenda for the next committee meeting.

Motion carried.

On motion of Blair and seconded by McLean that the Recreation Director be granted signing authority up to \$1,000.

Motion carried.

- Chair Hilliard

Chair Hilliard outlined various events he attended on behalf of the Village of Bible Hill during the months of September. Chair Hilliard requested that the commission review the generator committee membership at their next meeting.

The Accounts

On motion of McLean and seconded by Blair that the accounts be approved as presented.

Motion carried.

New Business

- Transfer of Funds to Reserve Accounts

On motion of Burke and seconded by Blair that \$57,800 be transferred from the Operating fund to the Capital Reserve fund and \$156,200 be transferred from the Operating Fund to the Operating Reserve fund.

Motion carried.

On Motion of Commissioner McLean that the meeting be adjourned.

The meeting adjourned at 10:09 pm.

A. Ogden
Recording Secretary

Rick Hilliard
Chair