

Village of Bible Hill  
Commission in Committee Meeting  
June 14, 2006

The June Commission Committee meeting was held on June 14, 2006; in the Village Hall, 69 Pictou Road. Acting Clerk Angie Ogden called the meeting to order at 7:00 pm; the meeting adjourned at 8:20 pm.

**Call to order**                    Commissioner Blair  
   Commissioner Burke  
   Commissioner Hilliard  
   Commissioner McKenna  
   Commissioner McLean

Staff: Angie Ogden, Acting Clerk and Treasurer  
Scrutineers: Shirley Hollingsworth, Paula Williams

**Election of Chair,  
Deputy Chair and  
Committee  
Selection**

The Acting Clerk and Treasurer outlined the election procedures for the office of Chair and Deputy Chair. Each Commissioner is eligible to vote for the Commissioner of their choice by ballot. The Acting Clerk and Treasurer will draw from the ballot box if a tie of votes occurs, and the name drawn will be the Chair or Deputy Chair of the commission. Shirley Hollingsworth and Paula Williams acted as scrutineers.

Vote result for office of Chair: Commissioner Blair was elected as Chair.

Moved by Blair  
Seconded by McKenna

“That the ballots for Chair be destroyed.”

Motion Carried

Commissioner Blair took the Chair.

The election of Deputy Chair: Commissioner Burke was elected as Deputy Chair.

Moved by McKenna  
Seconded by Hilliard

“That the ballots for Deputy Chair be destroyed.”

Motion Carried

Chair	Christine Blair
Deputy Chair	Tom Burke

**Major Committees**

Finance and Audit Committee

The Finance Committee and Audit Committee is a full committee of the commission. The role of the committee is to oversee budget development, review the audited reports, and supervise village expenditures. All commissioners and the clerk have signing authority, cheques require two signatures.

Protective Services

Chair	Earl McKenna
Deputy Chair	Richard Hilliard

The Protective Services Committee oversees the Village's responsibility for the fire brigade, Bible Hill Safety Advisory Committee and the school crossing guard program. As well, this committee acts as a liaison with the RCMP.

Environmental Services

Chair	Tom Burke
Deputy Chair	Sharon McLean

The Environmental Services Committee is responsible for water systems, sewer systems, storm water drainage, urban forest and general environmental protection/development in our community.

Transportation Services

Chair	Sharon McLean
Deputy Chair	Earl McKenna

The major responsibilities of this committee are the maintenance and improvements to sidewalks and other transportation issues.

Recreation & Cultural Services

Chair	Richard Hilliard
Deputy Chair	Tom Burke

The Recreation Committee is responsible for the development and management of recreational and cultural activities in the community. The Chair sits on the Parks & Recreation Committee, which has been developed to assist the village with the management of recreation programs and facilities.

**Other Committees**

Municipal Boundaries Committee

Chair	Sharon McLean
Deputy Chair	Richard Hilliard

The original function of the committee was to oversee the village's boundaries with the County of Colchester and review the sharing of services between local municipal units.

By-Law Committee

Village Chair	Christine Blair
Village Deputy Chair	Tom Burke
Solicitor	Jill Miller
Clerk and Treasurer	Robert Christianson

The By-Law Committee implements, reviews, and provides support services to the

commission on village by-laws.

Personnel Committee

Village Chair	Christine Blair
Village Deputy Chair	Tom Burke
Clerk and Treasurer	Robert Christianson

The Personnel Committee oversees the implementation and development of personnel policies and employment guidelines for village staff.

External Committees

Chamber of Commerce	Christine Blair
---------------------	-----------------

The commission agreed that the Communities in Bloom external committee be shared between the commission and be a floating committee.

Moved by Burke  
Seconded by McLean

“That the committee selection be approved.”

Motion carried

**Approval of the  
Minutes of May 9,  
2006**

Moved by Hilliard  
Seconded by McLean

“That the Commission in Committee meeting minutes of May 9, 2006 be approved.”

A discussion was held concerning a missing motion in the minutes concerning the acquisition of property water tower.

Moved by McKenna  
Seconded by Hilliard

“That the approval of the committee meeting minutes of May 9, 2006 be deferred to the June 20<sup>th</sup> meeting.”

Motion carried

**Review and  
approval of agenda,  
call for new or  
other business**

Moved by McKenna  
Seconded by Hilliard

“That the agenda be approved with the addition of a congratulation letter to MLA, Jamie Muir.”

Motion Carried

**Business arising  
from the minutes**

Boundary changes- letter to County

The commission reviewed the draft letter of support to the County regarding boundary changes of a proposed 10 or 11 district. The commission agreed to send the letter as presented with the change of chair to Chair Blair.

## Correspondence

### **VON Canada - Thank You**

The Commission reviewed the thank you letter for use of the village advertising sign.

### **NSTPW- Crosswalk Pictou Rd between MacIntosh & Bigney Avenue**

Rob Billard, District Traffic Supervisor will perform a Pedestrian/Traffic Movement Study at the location of MacIntosh & Bigney Avenue. Once the report is completed, the Village will be advised if a crosswalk is warranted at the location.

### **NSTPW- Crosswalk Painting**

The commission reviewed the correspondence received from NSTPW regarding the crosswalk painting in Bible Hill. They anticipate work to be completed by the end of the week, weather permitting.

### **LORDA- Invitation June 21<sup>st</sup>**

Commissioner Hilliard will attend on behalf of the Village of Bible Hill.

### **NSCC- Convocation June 17<sup>th</sup>**

Commissioner Hilliard will attend on behalf of the Village of Bible Hill.

## New Business

### **Application for Special Rates- Hall request- District Garden Club**

The commission reviewed the hall application for special rates from the District Garden Club.

Moved by McKenna  
Seconded by Hilliard

"That the District Garden Club be given free use of the hall with the exception of the hall caretaker fee on October 19<sup>th</sup>"

Motion Carried

### **Purchasing- Quote/sample of chair for new office building**

Acting Clerk and Treasurer was instructed to obtain additional quotes on chairs that are stackable, with and without arms similar to the ones we use in our fire hall.

### **Purchasing- Chairs for commission table- leather chair**

The Acting Clerk and Treasurer was instructed to obtain additional quotes on chairs similar to the ones used at the old village office for our commission table.

Deputy Chair Burke took the Chair.

### **Gravel for rear parking lot**

The commission reviewed tenders received by Thompson for gravel at the rear parking lot.

Moved by Blair  
Seconded by McLean

“That the Village of Bible Hill hire TR Petroleum for the placement and compaction of finish gravel at the rear parking lot for \$3,400 plus HST.”

### **Asphalt Sidewalk & Curb Repair tender**

The commission agreed to have the Acting Clerk and Treasurer proceed with an invitational tender for asphalt sidewalk and curb repair.

### **Letter to Salmon River re: Hockeyville**

The commission agreed to send the letter to Deuille’s regarding Hockeyville with a few adjustments.

### **Letter to MLA, Jamie Muir**

The commission agreed to send a letter to Jamie Muir, MLA to congratulate him on his re-election.

### **Summer Staff for Village Office- June to August 2006**

The Acting Clerk and Treasurer outlined the need of an office summer student this summer.

Moved by Hilliard  
Seconded by Blair

“That the Acting Clerk and Treasurer be given authority to hire a summer student to work June to August 2006.”

### **Adjournment**

Moved by Blair  
Seconded by McKenna

“That Commission in Committee meeting be adjourned.”

Motion Carried

Commission in Committee meeting adjourned at 8:20pm.

---

Angela Ogden  
Acting Clerk and Treasurer

---

Tom Burke  
Deputy Chairman

