

Village of Bible Hill
Regular Monthly Meeting
June 19, 2007

The June Regular Monthly meeting was held on June 19, 2007, in the Village Office, 67 Pictou Road. The meeting was called to order at 7:00 pm; the meeting adjourned at 9:50 pm.

Call to order Chairwoman Blair
Deputy Chair Burke
Commissioner Hilliard
Commissioner McLean
Commissioner McKenna

Staff Jill Nette, Solicitor
Robert Christianson, Clerk and Treasurer

**Approval of the Minutes of
May 15, 2007** *Moved by McKenna*
Seconded by McLean

"That the minutes of May 15, 2007 be approved."

Motion carried

**Review and approval of
agenda, call for new or
other business** *Moved by McKenna*
Seconded by Van Kroonenburg

*"That the agenda be approved with the addition of sewer lateral
repairs Eastmoor Drive"*

Motion carried

Business from the Minutes Commission in Committee Report

Election of Chair, Deputy Chair and Committee Selection

Moved by Burke
Seconded by McLean

*"That the election of chairwoman, deputy chair and committee selection be approved as
presented."*

Motion carried

Chair	Christine Blair
Deputy Chair	Tom Burke

Major Committees

Finance and Audit Committee

The Finance Committee and Audit Committee is a full committee of the commission. The role of the committee is to oversee budget development, review the audited reports, and supervise village expenditures. All commissioners have signing authority, cheques require two signatures.

Protective Services

Chair	Earl McKenna
Deputy Chair	Donna Van Kroonenburg

The Protective Services Committee oversees the Village's responsibility for the fire brigade, the Bible Hill Emergency Planning Committee and the School Crossing Guard Program. The Bible Hill Safety Advisory Committee is responsible for the development and management of public safety issues in the community. As well, this committee acts as a liaison with the RCMP.

Environmental Services

Chair	Tom Burke
Deputy Chair	Sharon McLean

The Environmental Services Committee is responsible for water systems, sewer systems, storm water drainage, urban forest and general environmental protection/development in our community.

Transportation Services

Chair	Sharon McLean
Deputy Chair	Tom Burke

The major responsibilities of this committee are the maintenance and improvements to sidewalks and other transportation issues.

Recreation & Cultural Services

Chair	Donna Van Kroonenburg
Deputy Chair	Earl McKenna

The Recreation Committee is responsible for the development and management of recreational and cultural activities in the community. The Chair sits on the Parks & Recreation Committee, which has been developed to assist the village with the management of recreation programs and facilities.

Other Committees

Municipal Boundaries Committee

Chair	Sharon McLean
Deputy Chair	Donna Van Kroonenburg

The original function of the committee was to oversee the village's boundaries with the County of Colchester and review the sharing of services between local municipal units.

By-Law Committee

Village Chair	Christine Blair
Village Deputy Chair	Tom Burke
Solicitor	Jill Nette
Clerk and Treasurer	Robert Christianson

The By-Law Committee implements, reviews, and provides support services to the commission on village by-laws.

Personnel Committee

Village Chair	Christine Blair
Village Deputy Chair	Tom Burke
Clerk and Treasurer	Robert Christianson

The Personnel Committee oversees the implementation and development of personnel policies and employment guidelines for village staff.

External Committees

Chamber of Commerce	Christine Blair
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Communities in Bloom	Shared by all Commissioners
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Fire Brigade Accident Insurance 24/7

*Moved by Burke
Seconded by McKenna*

“That the Village of Bible Hill ask the Clerk and Treasurer get a written proposal from Veinot Insurance for the increase of coverage for the Fire Brigade to 24/7. As well, the Clerk is to request that Veinot Insurance provide information on insurance payouts when an insuree has dual coverage.”

Motion carried

Future Worx - Annual General Meeting - Village Hall Request

*Moved by Burke
Seconded by McKenna*

“That the Village of Bible Hill approve the request for usage of the Village Hall by Future Worx for a 25 % discount as per the Special Rates Policy.”

Motion Carried

Motion to Transfer \$300,000 from capital reserves to operating fund

*Moved by Burke
Seconded by Van Kroonenburg*

“That the Village of Bible Hill ask the Clerk and Treasurer to transfer \$300,000 from capital reserves to the operating fund.”

Motion Carried

Motion to appoint Grant Thornton as Auditor for fiscal year 2007 / 2008

*Moved by Burke
Seconded by McKenna*

“That the Village of Bible Hill engage Grant Thornton to act as Auditor for the fiscal year 2007 / 2008.”

Motion Carried

Motion to appoint Burchell MacDougall as Solicitors for fiscal year 2007 / 2008

*Moved by Burke
Seconded by McLean*

"That the Village of Bible Hill engage Burchell MacDougall to act as Solicitors' for the fiscal year 2007 / 2008."

Motion Carried

Regular Monthly Meeting Date - August

*Moved by Burke
Seconded by McKenna*

"That the Village of Bible Hill change the Regular Monthly Meeting date from August 21 to August 20 so to avoid a conflict with the Nova Scotia Provincial Exhibition."

Motion Carried

Occupational Health and Safety Policy

*Moved by Burke
Seconded by Van Kroonenburg*

"That the Village of Bible Hill amend the Bible Hill Occupational Health and Safety Policy delete any reference to smoking being permitted at 69 Pictou Road."

Motion Carried

Dogs running loose at the Bible Hill Recreation Park

*Moved by Burke
Seconded by McKenna*

"That the Village of Bible Hill post signage at the Bible Hill Recreation Park notifying dog owners that dogs must be leashed and the owners must clean up dog excrement and dogs are not permitted within the ball fields."

Motion Carried

Food Service, Bible Hill Village Hall

A discussion was held on Nova Scotia Provincial Food Service Regulations and the effect on food service at the Bible Hill Village Hall.

*Moved by McLean
Seconded by McKenna*

"That discussion on food service at the Bible Hill Village Hall be

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tabled so that Mr. Peter MacKinnon, CEO, Colchester East Hants Health Authority can make a presentation to the village."

Motion Carried

Mr. Peter MacKinnon, CEO, Colchester East Hants Health Authority

Mr. MacKinnon spoke on the new hospital project. He detailed the design of the building, services to be provided in the building and other features. After he completed his talk, he participated in a question and answer period with the commissioners.

*Moved by McKenna
Seconded by McLean*

"That discussion on food service at the Bible Hill Village Hall be brought back to the table."

Motion carried

It was agreed that the regulations coming into effect in November 2007 effectively will end community use of the kitchen at the Village Hall and kitchen use must be restricted to catering groups or individuals approved by the Village of Bible Hill that meet the requirements of the food service regulations.

*Moved by McKenna
Seconded by Van Kroonenburg*

"That the kitchen shall remain locked during all hall rentals unless food service is provided by a food service operator who complies with the Province of Nova Scotia Food Safety Regulations and who is approved by the Village of Bible Hill to provide the service."

Motion Carried

Main Street Project

The Commission reviewed documentation from Horner and Associates that outlined progress of the Main Street Sewer Replacement Project. The contractor will be using directional drilling techniques which should lessen the impact in the area.

Sidewalk Repairs

The Commission reviewed a list of sidewalk repairs compiled by the maintenance foreman. These repairs, along with sidewalk replacement on College Road (Murdoch Drive to East Court Road), paving of the parking lot extension at 69 Pictou Road, and repairs to the parking lot at 69 Pictou Road will be tendered.

Draft Letter - Town of Truro

Chairwoman Blair will circulate to the Commissioners a draft letter to the Town of Truro regarding future cooperation on a number of municipal issues.

Bible Hill Master Plan - Public Meeting - July 11, 2007

Correspondence was reviewed from the Municipality of the County of Colchester regarding the upcoming meeting. The Commission expressed a desire to have the ability to review the draft document before the public meeting.

**Review of
Correspondence**

Letter to Peter Hackett NSTPW - Garden Intersection of College Road and Main Street

The Clerk reported that Mr. Hackett had called regarding the proposed garden at the intersection of College Road and Main Street. Mr. Hackett wanted to see a sketch of the proposal. The Clerk has met with Professor Goodwin of the NSAC who will develop the design for the garden. This design will be forwarded to Mr. Hackett and to the Commission for their review.

**Reports of Commissioners
and Clerk and Treasurer**

Commissioner Van Kroonenburg, Parks and Recreation

Commissioner Van Kroonenburg reported on the last meeting of the Parks and Recreation Committee. The new Parks and Recreation Coordinator had been introduced to the committee. The Coordinator has completed a telephone recreation survey and the preliminary results were reviewed. The Coordinator will be preparing a final report for their next meeting. Recent programming events were the Preteen Dance and the Senior Social. Planning for Canada Day is well underway.

Commissioner McLean, Transportation Services

Commissioner McLean spoke on the upcoming sidewalk repairs and the Main Street Sewer Project.

Commissioner McKenna, Protective Services

Commissioner McKenna reported the Fire Chief's Report for the month. Total emergency calls to date - 39. The brigade will not be holding a regular monthly meeting in July and will resume in August.

Deputy Chairman Burke, Environmental Services

Deputy Chairman Burke said that he would speak to the issue of sewer lateral repairs that are on the agenda later in the evening.

Chairwoman Blair

Chairwoman Blair reported on the meetings and events that she had attended over the last month as a rep of the Village of Bible Hill. Along with the meetings with various municipal representatives, she has the pleasure of attending the Grand Opening of the Poultry Research Building at the NSAC. On June 4, in addition to attending the Annual Meeting, she had given an interview to the Truro Magazine. On June 7 she had attended the Nova Scotia Cooperative Council Annual Meeting.

Robert Christianson, Clerk and Treasurer

The Clerk and Treasurer presented information he had received from Veinot Insurance for an increase in coverage for the Bible Hill Fire Brigade from coverage for brigade members during emergency or brigade related functions to coverage for 24/7.

Commissioner Van Kroonenburg declared a potential conflict of interest regarding the issue of insurance for the Bible Hill Fire Brigade and withdrew from the meeting.

*Moved by McKenna
Seconded by Burke*

"That the Village of Bible Hill increase the insurance coverage through Veinot Insurance for the Bible Hill Fire Brigade so that coverage is in effect 24 hours a day, 7 days a week."

Motion Carried

Commissioner Van Kroonenburg rejoined the meeting.

The Clerk and Treasurer presented a draft of a sign regarding dogs running loose at the Bible Hill Recreation Park. The sign was approved by commission.

The Accounts

*Moved by Burke
Seconded by McLean*

"That the accounts be approved for payment."

Motion Carried

New Business

Sewer lateral repairs Brookside Road and Eastmoor Drive

A discussion was held on the problems associated with sewer lateral repairs for homes located on Brookside Road and Eastmoor Drive.

Adjournment

*Moved by McKenna
Seconded by Burke*

"That the meeting be adjourned."

Motion Carried

The meeting adjourned at 9:50 pm.

Robert Christianson
Clerk and Treasurer

Christine Blair
Chairwoman