

**Village of Bible Hill
Regular Monthly Meeting
November 20, 2007**

The November Regular Monthly meeting was held on November 20, 2007, in the Village Office, 67 Pictou Road. The meeting was called to order at 7:00 pm; the meeting adjourned at 10:00 pm.

Call to order

Chairwoman Blair
Deputy Chair Burke
Commissioner McLean
Commissioner McKenna
Commissioner Van Kroonenburg

Staff

Robert Christianson, Clerk and Treasurer
Jill Nette, Solicitor

Approval of the Minutes of October 16, 2007

*Moved by McKenna
Seconded by McLean*

"That the minutes of October 16, 2007 be approved."

Motion carried

Review and approval of agenda, call for new or other business

*Moved by McKenna
Seconded by Van Kroonenburg*

"That the agenda be approved."

Motion carried

Delegations

Leo Butler - sidewalk concerns

Mr. Butler made a presentation to the Village regarding concerns about sections of sidewalk in the community. At the College Road-Vimy Road intersection, the sidewalk stops on the north side of College Road and there is no crosswalk across College Road to the sidewalk on the south side of the street. Mr. Butler felt that this should be a priority and perhaps the Village should construct a new sidewalk on the south side of College Road from Osprey to the sidewalk at the College Road-Vimy Road intersection.

Crawford McPherson - Bible Hill Master Plan

Crawford McPherson, Director of Community Services for the Municipality of the County of Colchester, made a presentation of the recently completed Bible Hill Village Center Plan. Mr. McPherson highlighted the main points of the study and answered questions from the Commission.

Councillor Bob Taylor

Councillor Taylor updated the Commissioners on recent issues addressed by the Municipal Council. He discussed the Bible Hill Master Plan and a recommendation that Council reserve funds for future roads and a water tower in Bible Hill. Councillor Taylor also discussed suggestions that royalties be paid to the municipality for water extracted for the bottled water industry, and perhaps royalties also be charged for gravel and rock extract, and a Police Advisory Board to coordinate with the RCMP, Scotia Pool is having

**Village of Bible Hill
Regular Monthly Meeting
November 20, 2007**

funding issues and may have to shut down if other sources of funds are not identified, and the Sewer System Expansion Project in Brookfield. Councillor Taylor suggested that water services expansion be funded under the same way that sewer line expansions are funded.

Business from the Minutes

Commission in Committee Report

*Moved by Burke
Seconded by McLean*

"That the Village Office be closed the week of December 24th; office staff shall use vacation days or time in lieu for the 24th, 27th and 28th."

Motion carried.

*Moved by Burke
Seconded by McLean*

"That the Village of Bible adjust its mileage rate to match that of the Province of Nova Scotia, the new rate of 39.87 cents per kilometre effective November 20, 2007."

Motion carried.

*Moved by Burke
Seconded by McKenna*

"That the Village of Bible Hill purchase four dress uniforms from Sandy's Fashion for Men at \$2,240 plus hst for the Fire Brigade."

Motion carried.

*Move by Burke
Seconded by McLean*

"That the Village of Bible Hill purchase a 2000 rpm floor polisher from L&J Paints for \$2,200 plus HST."

Motion carried.

*Moved by Burke
Seconded by Van Kroonenburg*

" That the Village of Bible Hill proceed to make an application for a Corporate Emissions Reduction Capacity Building Grant to assist with an emission/energy inventory and a basic audit of Village facilities."

Motion carried.

*Moved by Burke
Seconded by McKenna*

"That an area light be installed to illuminate the Scenic Drive Park."

**Village of Bible Hill
Regular Monthly Meeting
November 20, 2007**

Motion carried.

Short Term Disability Policy

Moved by Burke

Seconded by McLean

"That the Village of Bible Hill approve the following Short Term Disability Policy."

Motion carried.

Short Term Disability Policy

IMPORTANT - Short term disability is not automatic. An Employee must be eligible (see eligibility clause below) to receive short term disability and must supply the required documentation to support his/her claim. The Employee must also agree to make him or herself available for an assessment/opinion of a second qualified medical practitioner upon request by the Employer. The onus is upon the Employee to demonstrate that he/she meets the eligibility and documentary requirements of the short term disability claim.

Eligibility/qualifying period

1. Illness or injury rendering the Employee unable to complete the duties of his or her employment for 15 consecutive days; or
2. Upon hospitalization as inpatient and overnight; or
3. If total disability is due to an accidental injury caused by an unforeseen event.

Employees are required to supply medical evidence of the disability by submitting to the Employer on or before the last day of the eligibility/qualifying period an attending physician statement at the Employee's own cost. The attending physician statement form will be provided by the Employer and this is the form which must accompany the claim for short term disability. If no attending physician statement form is provided or if the physician's statement form is not complete or not acceptable to the Employer, the short term disability claim will be denied.

Employees must be under the continuous care of a qualified physician during the total claim period. Employees must attend regular treatment with his/her doctor or other specialists as recommended on the attending physician statement form. Regular treatment includes attending at his or her doctor's office at a minimum bi-weekly.

Before returning to work, Employees are required to present a return to work certificate from his/her attending physician on the morning they return to work. Without a certificate setting out that the Employee is fit to return to

**Village of Bible Hill
Regular Monthly Meeting
November 20, 2007**

work (filled out by attending physician) the Employee will not be permitted to return to work.

At any point after receiving a claim for short term disability and for any reason, the Employer may request a second physician's statement by a physician chosen by the Employer. If the Employer requests a second physician's statement, the Employer will be responsible for the costs associated with this physician statement but the Employee must make themselves available to attend the consultation/appointment.

A full time Employee who meets the requirements of this policy and who is deemed unable to perform his or her duties at the end of the eligible/qualifying period (above) will be granted a short term leave of absence for each incident of short term illness in accordance with the following:

1. For Employees with less than one year of service, pay at 100% of Employee's normal salary for the first twenty (20) days of absence, and thereafter at 75% of normal salary for the next fifty (50) days of absence.
2. For Employees with between one and five years of service, 100% of normal salary for the first fifty (50) days of absence, and thereafter at 75% of normal salary for the next twenty (20) days of absence.
3. For Employees with five or more years of service, 100% of normal salary for the entire seventy (70) days of the short term disability claim period.

During the eligibility/qualifying period prior to the short term leave benefits commencing, the Employee may use accumulated time in lieu, incidental sick day leave credits, or vacation benefits to maintain their full salary benefits. In addition, Employees with credits from accumulated time in lieu, incidental sick day leave, or vacation benefits may use such accumulated time to top up each day of benefits granted at 75% of normal salary to 100% salary according to the following: the Employee may use one half day of time in lieu, sick day leave or vacation benefits to top up each day of 75% salary to 100% salary.

An Employee will only be eligible to make a claim under this policy once during any twelve month period (for the same or related illness or injury). The twelve month period referred to in the preceding sentence commences on the date the short term benefit pay commences. An Employee who returns to work after a period of short term illness leave and, within twelve months of the original claim, becomes unable to work because of the same or related illness or injury will be considered to be within the original short term leave/claim period and the disability shall be treated as a continuation of the previous period of disability and the Employee will only be eligible to receive any

**Village of Bible Hill
Regular Monthly Meeting
November 20, 2007**

unused benefits (if any) under the original disability claim.

Motion carried

It was agreed that Miss Nette would draft the necessary forms for the new policy.

Bible Hill sign on the Salmon River Bridge

The Clerk reported that he has been in communication with the Town of Truro regarding a cooperative effort on refurbishing or replacing the two community signs on the Salmon River Bridge. He will report back to the Commission.

Damage Deposit for hall rentals where alcohol is served

It was agreed that a damage deposit of \$100 will be put in place for Village Hall Rentals where alcohol is served. Also, the Hall Rental Agreement will be amended to make renters responsible for the cost of damages above \$100.

Review of Correspondence

East Court Road School Advisory Committee

A letter from the East Court Road School Advisory Committee to the Village of Bible Hill was reviewed.

The School Advisory Committee wrote to the Village regarding parking congestion on East Court Road and illegal parking on Armstrong Avenue by parents dropping and picking up children at the school. The committee would like the RCMP to do more parking violation ticketing, they would like to have signage on the East Court Road in front to the school identifying the area as a "drop off zone", and larger, more visible "no parking" signs on Armstrong Avenue.

A discussion was held on this issue. It was noted that a year ago a presentation was made to the Commission by the Principal and an RCMP Officer in which it was recommended that a drive through be constructed between Armstrong Avenue and East Court Road so that children could be dropped off in a safe manner. At that time the Village offered to pay for the cost of the two driveway entrances. It was also felt that there should be better communication between the school and the parents to ensure that children were dropped off and picked up in a safe manner.

It was agreed that a letter would be written in reply identifying these points and copied to the School Board.

Reports of Commissioners and Clerk and Treasurer

Commissioner McLean

Commissioner McLean reported that the Village had received a response from NSTPW regarding the proposed construction of a new sidewalk on College Road. NSTPW will approve this project as long as the Village follows the

**Village of Bible Hill
Regular Monthly Meeting
November 20, 2007**

necessary policies and procedures.

Commissioner McLean noted that while the Village has not received a response from the Federal Minister of Transport regarding the Subway Tunnel, correspondence has been received from Bill Casey, MP, in reference to our correspondence. Commissioner McLean noted that NSTPW had repaved 11 streets in the Village - a total of 11.7 km.

Commissioner McKenna

Commissioner McKenna reported on the activities of the Bible Hill Fire Brigade. Fire loss to date is \$44,500. A number of basic firefighter module certificates were presented to four of the brigade members. As well, the former and current chiefs received certificates from the Fire Marshal's office for the "Roles and Responsibilities of the Local Assistant" course. The brigade will be participating in the Truro Christmas Parade.

Commissioner McKenna spoke of the Community Survey sent out under the offices of the Bible Hill Safety Advisory Committee to all residents in Bible Hill. The purpose of the survey is to gauge the community's impression of safety and police protection issues. The results of the survey will have an impact on the activities of the Bible Hill Safety Advisory Committee over the next number of years.

Commissioner Van Kroonenburg

Commissioner Van Kroonenburg reported on the Parks and Recreation Committee. The Committee met on November 6th and reviewed the upcoming special events for Christmas including the Preteen Dance and the Senior Social. The Committee made and passed a motion that Canada day 2008 be held at the NSPE grounds. The committee is also reviewing various park signs that are on Village properties.

Deputy Chairman Burke

Deputy Chairman Burke reported on the Environmental Service Committee and discussed the completion of the recent Sewer Replacement Project.

Chairwoman Blair

Chairwoman Blair reported on the lecture she had attended at the Nova Scotia Agricultural College on climate change. The talk was based on Al Gore's movie "An Inconvenient Truth", Commissioner McLean also attended. Chairwoman Blair also reported that she had met with MLA Jamie Muir to take a look at the Fire Hall in relation to the application to the Emergency Services Provider Fund. On behalf of the Village, Chairwoman Blair attended a Public Session sponsored by the NDP bringing some items of concern to their attention. In the past month Chairwoman Blair also

Village of Bible Hill
Regular Monthly Meeting
November 20, 2007

attended the UNSM conference in Halifax.

The Accounts

*Moved by McLean
Seconded by Van Kroonenburg*

"That the accounts be approved for payment."

Motion Carried

New Business

Approval of the purchase of 10 Scott Air Packs

*Moved by McKenna
Seconded by Van Kroonenburg*

"That the Village of Bible Hill purchase 10 Scott Air Packs from Ackland Grianger in the amount of \$25,365.00 for the Bible Hill Fire Brigade"

Motion Carried

Application for Special Rates - Bible Hill Kinette Club - fundraising dance

*Moved by McKenna
Seconded by McLean*

"That the Bible Hill Kinette club be charged a special rate for the fundraising dance on February 9th. They will only be charged the caretaking fee. "

Motion Carried

Adjournment

*Moved by McLean
Seconded by McKenna*

"That the November 20th Regular Monthly meeting of the Village of Bible Hill be adjourned."

Motion Carried

The meeting adjourned at 10:00pm.

Robert Christianson
Clerk and Treasurer

Christine Blair
Chairwoman