

The March 11, 2008 Commission in Committee meeting was held in the Village Office at 67 Pictou Road. The meeting was called to order by the Deputy Chair at 7:00 pm; the meeting adjourned at 8:40pm.

**Call to Order**

Deputy Chairman Burke  
Chairwoman Blair  
Commissioner Van Kroonenburg  
Commissioner McKenna

Staff: Robert Christianson, Clerk and Treasurer

Regrets: Commissioner McLean

**Approval of the Minutes  
February 12, 2008**

*Moved by Blair  
Seconded by Van Kroonenburg*

*"That Commission in Committee Meeting minutes of  
February 12, 2008 be approved."*

*Motion carried*

**Review and approval of  
agenda, call for new or other  
business**

*Moved by McKenna  
Seconded by Van Kroonenburg*

*"That the agenda be approved with additions of fire  
brigade insurance, sale of surplus equipment, and  
miscellaneous updates."*

*Motion carried*

**Miscellaneous business  
including delegations**

Fire Chief Dwane Mellish was in attendance for this section of the meeting concerning miscellaneous business including delegations.

*Moved by McKenna  
Seconded by Van Kroonenburg*

*"That the Village of Bible Hill sell four surplus BA  
harnesses and bottles as well as an assortment of  
turnout gear to the Bass River Fire Brigade for  
\$1,000.00. Proceeds from the sale shall go to the Fire  
Vehicle and Equipment Reserve Fund and the Bible  
Hill Solicitor will draft a Sale Agreement."*

*Motion carried*

The Clerk reviewed the proposal for insurance for the Bible Hill Fire Brigade provided through the Municipality of the County of Colchester. The Colchester Fire Insurance Program will provide for

liability insurance, insurance on the fire vehicles, and a self insurance program for fire equipment. There will be an Accident Insurance Program through the same carrier insurance that Bible Hill is using now and the Village will have the opportunity to top up the base level of insurance offered by the Colchester program to the level of insurance currently in place.

**Business arising out of the minutes**

**Draft Budget and Assessment Information**

A review was made of the 2008-2009 assessment information. Residential assessment overall increased by 4.5%, commercial assessment increased by 6.8%. Due to the removal of Business Occupancy Tax (phased over a five year period) business occupancy assessment in Bible Hill reduced by 29%. Overall commercial assessment increased by 1%. In Nova Scotia this year there was a cap on residential assessments reducing assessments to a maximum of 2.3%.

**Budget Review**

The draft budget for the upcoming fiscal year was reviewed in detail. It is anticipated that a motion to approve the budget and tax rates will be made in April.

*Moved by Blair  
Seconded by McKenna*

*"That during the 2008 study of the Five Year Capital Budget, a review will be made of additional upgrades to the fire station expansion project."*

*Motion carried*

**Review of correspondence**

**From the Honourable Brooke Taylor and to Mr. Taylor**

It was agreed that the draft letter to Honourable Brooke Taylor regarding sewer charges paid to the Village of Bible Hill will be sent.

**Mike Topley, Horner and Associates**

A discussion was held on the correspondence from Mr. Topley.

### **Review of Phase 3 and Phase 4 Water Expansion Project**

The Clerk reviewed progress with the two applications to extend the water system in Bible Hill. Design work has started on Phase 3. No approvals for funding have been received yet.

### **New Business**

#### **Temporary Workplace Traffic Control Manual**

*Moved by McKenna  
Seconded by Blair*

*“That the Village of Bible Hill as required by Section 82 of the Occupational Health and Safety Act adopts as a Code of Practice the latest edition of the Temporary Workplace Traffic Control Manual, as published by the Nova Scotia Department of Transportation and Infrastructure Renewal, as amended from time to time.”*

*Motion carried*

#### **Maintenance of Curbs**

It was agreed that in accordance with Transportation and Infrastructure Renewal Policy #PO1001 the Village of Bible Hill will no longer maintain curbs, just the sidewalk area. The policy states that the Department will maintain the travel way up to and including the curbs and storm drainage system.

#### **Delegation of Signing Authority**

*Moved by McKenna  
Seconded by Van Kroonenburg*

*“That the Village Clerk be authorized to submit a financial request to the Department of Canadian Heritage for the 2008 Canada Day program.”*

*Motion Carried*

#### **Signage at Subway Tunnel**

Concern was expressed that signage at the Subway Tunnel is not sufficient to protect the motoring public during flood conditions. It was agreed that the Village of Bible Hill will request to the Nova Scotia Department

of Transportation and Infrastructure Renewal that advance warning signs of flood conditions be installed and road closure signs at the Subway Tunnel be improved.

**Signage NSAC**

The Clerk was requested to find out the status of the Joint Signage Program with the NSAC for directional signs leading to the Village.

**Adjournment**

*Moved by McKenna  
Seconded by Van Kroonenburg*

*"That the meeting be adjourned."*

*Motion carried*

The meeting adjourned at 8:40pm.

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Robert Christianson  
Clerk and Treasurer

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Tom Burke  
Deputy Chairman