

The June Regular Monthly meeting was held on June 16, 2009, in the Village Office, 67 Pictou Road. The meeting was called to order at 7:00 pm; the meeting adjourned at 9:27 pm.

Call to Order

Chairwoman McLean
Deputy Chair Burke
Commissioner Dawson-Sharbell
Commissioner Mahar
Commissioner Van Kroonenburg

Staff:
Clerk and Treasurer Christianson
Solicitor Barrett
Recording Secretary Curry

Delegations:
Councillor Christine Blair
Councillor Earl McKenna
Fire Chief Dwane Mellish, Bible Hill Fire Brigade

Approval of the Minutes of May 19, 2009

*Moved by Van Kroonenburg
Seconded by Mahar*

“That the minutes of May 19, 2009 be approved as presented.”

Motion Carried.

**Review and Approval of Agenda,
Call for New or Other Business**

*Moved by Burke
Seconded by Dawson-Sharbell*

“That the agenda be approved”

Motion Carried.

**Miscellaneous Business Including
Delegations**

Councillor Earl McKenna

Councillor McKenna reported on the progress of the Open Burning By-Law and the attempts to get it approved at County Council.

Councillor Christine Blair

Councillor Blair reported on the gas tax monies as it affects Phase 4 Water Expansion Project, her appointment to Colchester’s Police Advisory Board, the composition of the Flood Advisory Board, and Colchester’s investigation into a couple of Unsightly Premises reports from Guest Drive area.

Business Arising out of the Minutes Commission in Committee Report

*Moved by Van Kroonenburg
Seconded by Mahar*

“That the Village of Bible Hill approve the following committee representative selections be approved as presented.”

Motion carried.

Chair	Sharon McLean
Deputy Chair	Tom Burke

Major Committees

Finance and Audit Committee

The Finance Committee and Audit Committee is a full committee of the commission. The role of the committee is to oversee budget development, review the audited reports, and supervise village expenditures. All commissioners have signing authority, cheques require two signatures.

Protective Services

Chair	Michelle Dawson-Sharbell
Deputy Chair	Donna Van Kroonenburg

The Protective Services Committee oversees the Village's responsibility for the fire brigade, the Bible Hill Safety Advisory Committee, the Bible Hill Emergency Planning Committee and the School Crossing Guard Program.

Environmental Services

Chair	Tom Burke
Deputy Chair	Robert Mahar

The Environmental Services Committee is responsible for water systems, sewer systems, storm water drainage, urban forest and environmental protection/development in our community.

Transportation Services

Chair	Robert Mahar
Deputy Chair	Tom Burke

The major responsibilities of this committee are the maintenance and improvements to sidewalks and other transportation issues.

Recreation & Cultural Services

Chair	Donna Van Kroonenburg
Deputy Chair	Michelle Dawson-Sharbell

Recreation & Cultural Services is responsible for the development and management of recreational and cultural activities in the community. The Chair sits on the Parks & Recreation Committee, which has been developed to assist the village with the development of recreation programs and facilities.

Other Committees

Municipal Boundaries Committee

Village Chair	Sharon McLean
Village Deputy Chair	Tom Burke

The original function of the committee was to oversee the village's boundaries with the County of Colchester and review the sharing of services between local municipal units.

By-Law Committee

Village Chair	Sharon McLean
Village Deputy Chair	Tom Burke
Solicitor	Laura Barrett
Clerk and Treasurer	Robert Christianson

The By-Law Committee implements, reviews, and provides support services to the commission on village by-laws.

Personnel Committee

Village Chair	Sharon McLean
Village Deputy Chair	Tom Burke
Clerk and Treasurer	Robert Christianson

The Personnel Committee oversees the implementation and development of personnel policies and employment guidelines for village staff.

External Committees

Chamber of Commerce	Sharon McLean
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Communities in Bloom	Open
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200 th Anniversary Celebration Committee	Donna Van Kroonenburg
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*Moved by Burke
Seconded by Dawson-Sharbell*

“That the Village of Bible Hill write to the County of Colchester regarding cost sharing with the Village of Bible Hill on the construction of a sidewalk on Village Line Avenue from Pictou Road to College Road.”

Motion carried.

*Moved by Burke
Seconded by Mahar*

“That the Village of Bible Hill approve the revised Sidewalk Priority Listing as of June 9, 2009.”

- 1 College Road Day Care to Vimy
- 2 Pictou Road Village Court to the Village Boundary

- 3 Village Line Avenue Pictou to College **
- 4 Vimy Road Windale to Farnham
- 5 Main Street Subway to Bridge southside
- 6 Saywood Estates Regency and Saywood Drive
- 7 Old Court House Branch College to Regency **
- 8 College Road Guest Drive to Osprey Court
- 9 College Road Vimy to Guest Drive
- 10 College Road Maple to Saywood
- 11 College Road Osprey to Maple
- 12 College Road Saywood to Old Court House
Branch

*** Dependent on approval of cost-sharing with the
County of Colchester.*

Motion carried.

*Moved by Burke
Seconded by Van Kroonenburg*

*“That the Village of Bible Hill request that the County
of Colchester Planning and Development Office make
concrete driveway entrances mandatory for
redevelopment or new construction of commercial
locations within the Village of Bible Hill.”*

Motion carried.

*Moved by Burke
Seconded by Mahar*

*“That the Village of Bible Hill award the contract to
build the Fire Hall Mezzanine to Fowler Construction
at a cost of \$35,696 including HST.”*

Motion carried.

*Moved by Burke
Seconded by Dawson-Sharbell*

*“That the Village of Bible Hill appoint Commissioner
Van Kroonenburg to the Lawn Bowling Committee as
they research the feasibility of a Lawn Bowling
Facility.”*

Motion carried.

*Moved by Burke
Seconded by Mahar*

“That the Village of Bible Hill approve a change of all references to 69 Pictou Road be changed to 67 Pictou Road in the Meeting and Procedures Policy.”

Motion carried.

*Moved by Burke
 Seconded by Van Kroonenburg*

“That the Village of Bible Hill appoint the firm of Grant Thornton as auditor for the fiscal year of 2009/2010.”

Motion carried.

*Moved by Burke
 Seconded by Dawson-Sharbell*

“That the Village of Bible Hill appoint the firm of Burchell MacDougall as solicitors for 2009/2010.”

Motion carried.

*Moved by Burke
 Seconded by Mahar*

“That the Village of Bible Hill approve the meeting schedule for 2009/2010 with an amendment to cancel the July Commission in Committee Meeting and reschedule the Regular Monthly Meeting for July 7, 2009.”

Motion carried.

July 7, 2009	Regular Monthly Meeting	7 pm; 67 Pictou Road
August 11, 2009	Commission in Committee Meeting	7 pm; 67 Pictou Road
August 18, 2009	Regular Monthly Meeting	7 pm; 67 Pictou Road
September 8, 2009	Commission in Committee Meeting	7 pm; 67 Pictou Road
September 15, 2009	Regular Monthly Meeting	7 pm; 67 Pictou Road
October 13, 2009	Commission in Committee Meeting	7 pm; 67 Pictou Road
October 20, 2009	Regular Monthly Meeting	7 pm; 67 Pictou Road
November 10, 2009	Commission in Committee Meeting	7 pm; 67 Pictou Road
November 17, 2009	Regular Monthly Meeting	7 pm; 67 Pictou Road
December 8, 2009	Commission in Committee Meeting	7 pm; 67 Pictou Road
December 15, 2009	Regular Monthly Meeting	7 pm; 67 Pictou Road
January 12, 2010	Commission in Committee Meeting	7 pm; 67 Pictou Road
January 19, 2010	Regular Monthly Meeting	7 pm; 67 Pictou Road

Village of Bible Hill
 Regular Monthly Meeting
 June 16, 2009

February 9, 2010	Commission in Committee Meeting	7 pm; 67 Pictou Road
February 16, 2010	Regular Monthly Meeting	7 pm; 67 Pictou Road
March 9, 2010	Commission in Committee Meeting	7 pm; 67 Pictou Road
March 16, 2010	Regular Monthly Meeting	7 pm; 67 Pictou Road
April 13, 2010	Commission in Committee Meeting	7 pm; 67 Pictou Road
April 20, 2010	Regular Monthly Meeting	7 pm; 67 Pictou Road
May 11, 2010	Commission in Committee Meeting	7 pm; 67 Pictou Road
May 18, 2010	Regular Monthly Meeting	7 pm; 67 Pictou Road
June 7, 2010	56th Annual Meeting	8 pm; 69 Pictou Road
June 8, 2010	Commission in Committee Meeting	7 pm; 67 Pictou Road
June 15, 2010	Regular Monthly Meeting	7 pm; 67 Pictou Road

*Moved by Burke
 Seconded by Van Kroonenburg*

“That the Village of Bible Hill purchase 6 Motorola pagers from DownEast Communications at a cost of \$3,210 + HST.”

Motion carried.

*Moved by Burke
 Seconded by Van Kroonenburg*

“That the Village of Bible Hill instruct the Clerk and Treasurer to contact at least two engineering firms for the construction of a pump house using the existing well and as well to proceed with connecting 69 Pictou Road with the Town of Truro Water Utility for domestic service.”

Motion carried.

*Moved by Burke
 Seconded by Mahar*

“That Village of Bible Hill adopt a policy that disallows political campaign signage on Village of Bible Hill property.”

Motion carried.

*Moved by Burke
 Seconded by Dawson-Sharbell*

“That the Village of Bible Hill write a letter to the Mayor of Colchester County requesting that the County adopt a Noise By-Law for Bible Hill as a result of recent complaints.”

Motion carried.

Replacement Fire Apparatus - Chief Mellish

Fire Chief Mellish arrived at 7:15pm. A discussion between the Fire Chief, Commission, and the Solicitor followed on the proper procedure to follow to begin the process of sourcing out information on the future purchase of new fire apparatus.

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

“That the Village of Bible Hill approve the formation of a committee comprising of Clerk and Treasurer Christianson, Deputy Chair Burke, Commissioner Dawson-Sharbell and an already formed committee of firefighters to work together to develop a shopping list for new fire apparatus and to report back to the Commission by the end of August.”

Motion carried.

Unsightly Buildings

A discussion was held on unsightly premises that have been reported from Guest Drive Extension. The Clerk is to check on this situation and write a letter to the County of Colchester if necessary.

Lot Hillcrest Avenue

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

“That the Village of Bible Hill approve a sign similar to other Village green spaces with the name of the park listed.”

Motion carried.

Review of correspondence

Pam Macintosh, Community Development - Public Hearing Subdivision By-law

The Clerk brought forward a letter from the County of

Colchester as an information item.

Reports of Commissioners and Clerk and Treasurer

Environmental Services Report

Commissioner Burke reported on the progress of the horizontal drilling currently being done. The Clerk added updates and informed the Commission that there is a meeting Thursday morning at 10:00 am between the Clerk, Eisner Construction, and CBCL to discuss this project. The Commissioners were invited to attend.

Protective Services Report, SAC Minutes and Fire Brigade Report

Commissioner Mahar reported on the Safety Advisory Committee. He mentioned the upcoming events being planned by the SAC - a Babysitting Course, Crosswalk and Bus Safety for new primary students, a Child ID program, and involvement in the Safe Halloween program.

Commissioner Dawson-Sharbell reported on the recent Fire Brigade meeting. There have been 22 emergency calls to date. The new radio paging system, advance preparations for the possible H1N1 Influenza A epidemic, extension of the water line to the fire hall, and the recent tender awarded to Fowler Construction for the mezzanine were mentioned.

Recreation Services Report & P&R Minutes

Commissioner Van Kroonenburg reported on recent events of the Recreation Department. Lawn bowling, Recreation Park damage, ball field concerns, Bike Week, Canada Day, the final Pre-Teen Dance, the final Senior Social and Active Fundy were all mentioned.

Transportation Services Report

Commissioner Mahar reported on the recent meeting between James Webster of the Department of Transportation and Infrastructure Renewal, the Clerk and himself regarding the Village's request to have the "Expect Flood Conditions" signs made more prominent. The Department of Transportation has agreed to monitor the situation closely.

Clerks Report

The Clerk reported on the scheduled progress of the

Water Expansion Project.

Solicitor's Report

The Solicitor continues to be in contact with the Clerk on current Village matters.

Chairwoman's Report

The Chairwoman reported on recent events she had attended on behalf of the Village.

Accounts

*Moved by Burke
Seconded by Van Kroonenburg*

"That the accounts be approved for payment"

Motion Carried

New Business

Phase 4 Water Expansion Council Approval - Area Rate Question

Councillor Blair reported on the May 19th motion from the County of Colchester in which it stated that Colchester's source of funds for the Phase 4 project will be from the gas tax.

Voting at Village Elections

Commissioner Mahar requested that the Voting Procedures and the explanation of those procedures by election workers be discussed. He was concerned about the number of single votes cast at the last election; and expressed concern over the increasing percentage of votes **not cast** in both the 2008 and 2009 election, growing from 16% to 22% respectively. A discussion was held on the casting of a single vote versus the eligible casting of two votes on the ballot paper and how this procedure is explained to the electorate.

Chairwoman McLean excused herself from the Chair for this discussion. Commissioner Van Kroonenburg assumed the Chair at 8:50pm.

It was the majority opinion that the voting procedures and the process of explanation at the polls of the procedures are consistent with the Bible Hill By-Laws

and reference sections to the Municipal Elections. It was agreed that the Clerk and Solicitor would meet to review election procedures in more detail and would report back to the Commission.

Chairwoman McLean resumed the Chair at 9:00 pm.

**In Camera Committee Meeting of
the Whole**

Staffing Issue

Moved by Van Kroonenburg

Seconded by Mahar

“That the Regular Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole, to discuss a staffing issue.”

Motion Carried.

At 9:00 pm the Commission went into an In Camera Committee Meeting of the Whole; the In Camera Committee Meeting of the Whole ended at 9:25 pm.

Adjournment

*Moved by Dawson-Sharbell
Seconded by Van Kroonenburg*

“That the June 16, 2009 Regular Monthly meeting of the Village of Bible Hill be adjourned.”

Motion Carried.

The meeting adjourned at 9:27 pm.

K. Curry
Recording Secretary

Sharon McLean
Chairwoman