

The October 13, 2009 Commission in Committee meeting was held in the Village Office at 67 Pictou Road. The meeting was called to order by Deputy Chair Burke at 7:00 pm; the meeting adjourned at 9:05 pm.

Deputy Chair Call to Order

Deputy Chair Burke
Commissioner Dawson-Sharbell
Commissioner Mahar
Chairwoman McLean
Commissioner Van Kroonenburg

Staff: Clerk and Treasurer Christianson
Recording Secretary Curry

Delegations:

Councillor Earl McKenna
James Webster, TIR
Chief Dwane Mellish, Bible Hill Fire Brigade

Approval of the Minutes of September 8, 2009

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

"That the minutes of September 8, 2009 be approved as presented."

Motion carried.

Review and approval of the agenda, call for new or other business

*Moved by Mahar
Seconded by Van Kroonenburg*

"That the agenda be approved with the additions of four unsightly premises."

Motion carried.

Business arising out of minutes

TIR Crosswalk Approval Process

James Webster explained the approval process for a new crosswalk. He explained the measurement of traffic speed, traffic gaps, line of sight, stopping distance, and pedestrian usage. A question and answer session followed.

Colchester By-Law Respecting Open Burning

Chief Mellish requested clarification on the enforcement aspect of the By-Law Respecting Open Burning. Councillor McKenna responded. Chief Mellish will discuss with Fire Brigade Officers and this item will be placed on the agenda for the Regular Monthly Meeting on October 20th, 2009.

Tender Sidewalk Repairs

*Moved by Van Kroonenburg
 Seconded by Dawson-Sharbell*

"That the Commission in Committee recommends that the Village of Bible Hill award the tender for sidewalk repairs to Webster Brothers in the amount of \$34,460 + HST."

Motion Carried

Phase 3 Water Distribution System - Financial Statement

The Clerk reviewed the financial statement for the Phase 3 Water Distribution System.

**Financial Statement
 Phase 3 Water Expansion Project**

Revenue	Budget	Actual
MRIF Fund	335,308	335,308
Colchester	212,232	212,232
Bible Hill	212,232	279,148
	759,772	826,688
Expenditures	Budget	Actual
CBCL Engineering Services	73,072	80,914
Construction Expense	683,350	742,423
Miscellaneous	3,350	3,350
	759,772	826,688
Budget Variances	Budget	Actual
CBCL		
detailed design	14,480	14,480
permits	827	827
detailed design ryland ave sidewalk	5,016	5,016
review of phase 3 and 4 cost estimates	0	455
contract administration	8,067	7,775
site inspection	44,681	48,844
record drawings	0	3,517
	73,072	80,914

Eisener Construction

water main construction	375,964	377,842
sidewalk construction	282,154	331,431
storm drainage main street	0	27,771
provisional / sale of services	46,998	27,015
breaking of soils permit (Eisener)	10,343	10,343
contingency allowance	35,715	0
sub total	751,174	774,402
Sale of Services	-67,823	-31,979
balance less sale of service	683,351	742,423

Phase 4 Request for Proposals Engineering Services

Three engineering firms have submitted proposals. The Clerk reviewed the process followed for the opening of the proposals. Envelope 1 Technical Proposals will be evaluated by the Clerk and two engineers from the Town of Truro. After evaluations have been completed, Envelope 2 Project Pricing will be publically opened. He will report the results at the Regular Monthly Meeting on October 20th, 2009.

Sidewalk/Crosswalk Construction

The Clerk reviewed the crosswalk situation at Osprey across College Road. Approval has been given for a crosswalk on the west side. The Commission will take a closer look at the budget and a decision will be made on the Osprey crosswalk at the Regular Monthly Meeting on October 20th, 2009.

New Business

Occupational Health & Safety Committee

The Clerk reviewed a letter from the Occupational Health & Safety Committee requesting management (Commissioner) representation on this Committee. This is to be put on the agenda for the Regular Monthly Meeting of October 20th, 2009.

Hydrant NSPE Grounds

The Clerk reported that he had received a request from TIR to have the Village pay the yearly fire hydrant expense for a proposed hydrant to be located on the NSPE grounds. This request was denied.

Bible Hill Safety Advisory Committee

Commissioner Dawson-Sharbell reported on the upcoming activities of the Safety Advisory Committee.

Truro Flood Committee - Technical Report

A technical report which was developed by the Truro Flood Committee was reviewed. The Clerk reported that after the 2003 flood the Village had taken the responsibility to repair the bridge from the Salmon River Bridge to the CN tracks along Main Street. It appears that no government body has taken the responsibility to maintain the outlet flaps along the dyke and he suggested that the Village may wish to take responsibility for this maintenance.

Short Term Borrowing Resolution

*Moved by McLean
Seconded by Mahar*

"Whereas Section 84 of the Municipal Government Act gives the ability to the Village of Bible Hill to make short term borrowings to cover the costs of annual current expenditures up to 50% of 2009/2010 tax levy for fiscal year 2010/2011; I move that the Commission in Committee recommend that the Village of Bible Hill approve a line of credit of \$700,000 from the Bank of Nova Scotia at an interest rate of bank prime; to come into effect April 1, 2010."

Motion Carried

Corporate Credit Card Resolution

*Moved by Van Kroonenburg
Seconded by McLean*

"That the Commission in Committee recommends that the Village of Bible Hill renew Corporate Credit Card services with the Bank of Nova Scotia effective April 1, 2010. Corporate Credit Cards shall be issued to the Maintenance Forman, Administrative Assistant, Recreation Director and Fire Chief with a limit of \$1,500 per card."

Motion Carried

Sanitary & Storm Sewer Realignment

The Clerk reviewed the process necessary to borrow the funds needed for this project. An Elector's Meeting must be held to approve a Borrowing Resolution. The Village then must submit the approved borrowing resolution and capital budget to the Minister of Service Nova Scotia and Municipal Relations for her approval. There must also be a guarantee from the County of Colchester for the Municipal Finance Corporation's debenture issue.

Moved by McLean

Seconded by Dawson-Sharbell

"That the Commission in Committee recommends that the Village of Bible Hill call an Elector's Meeting seeking approval of a Temporary Borrowing Resolution for the Sewer Pumping Station Project."

Motion Carried

Draft 2010-2011 Budget

The Clerk presented a rough draft of the 2010 - 2011 budget to clarify the Village's financial position with the scope of the upcoming projects to be completed in the Village of Bible Hill in the near future. The decision was made to defer the purchase of a fire truck for the Bible Hill Fire Brigade until at least 2011. Commissioner Dawson-Sharbell will relay this information to the Fire Brigade at the next Fire Brigade Regular Meeting.

Adjournment

Moved by Van Kroonenburg

Seconded by McLean

"That Commission in Committee Meeting be adjourned."

Motion carried.

The meeting adjourned at 9:05 pm.

K. Curry
Recording Secretary

Tom Burke
Deputy Chairman