

The December Regular Monthly meeting was held on December 15, 2009, in the Village Office, 67 Pictou Road. The meeting was called to order at 7:00 pm; the meeting adjourned at 8:57 pm.

Call to Order

Chairwoman McLean
Deputy Chair Burke
Commissioner Dawson-Sharbell
Commissioner Mahar
Commissioner Van Kroonenburg

Staff: Clerk and Treasurer Christianson
Solicitor Barrett
Recording Secretary Curry

County Councillors: Blair and McKenna

**Approval of the Minutes of
November 17, 2009**

*Moved by Van Kroonenburg
Seconded by Mahar*

"That the minutes of November 17, 2009 be approved as presented."

Motion carried.

**Review and Approval of
Agenda, Call for New or Other
Business**

*Moved by Dawson-Sharbell
Seconded by Van Kroonenburg*

"That the agenda be approved with the addition of a personnel issue to be discussed in-camera."

Motion carried.

Miscellaneous Business

Councillors Blair and McKenna brought forward information items from the County of Colchester. Councillor Blair is the Chair of the Police Advisory Board which has been discussing the possibility of a Noise By-Law. She also provided a copy of the Draft False Alarm By-Law. The new Civic Centre has also been approved for additional funding from the County but this is dependent on other government funding.

**Business Arising out of the
Minutes**

Commission in Committee Report

*Moved by Burke
Seconded by Van Kroonenburg*

"That the Village of Bible Hill Chair be appointed to sit on the Colchester East Hants Health Authority Community Advisory Committee with the understanding that another Commissioner will take her place at these meetings if she is unable to attend."

Motion Carried.

*Moved by Burke
Seconded by Dawson-Sharbell*

"That the Village of Bible Hill reply to the County of Colchester thanking them for their input and confirming the fact that we do not currently have the land or the funding for this project. The Village looks forward to hearing back from the County regarding a possible alternative to a water tower."

Motion Carried.

*Moved by Burke
Seconded by Mahar*

"That the Village of Bible Hill Chair write to the Mayor of the County of Colchester to thank him for the engineering services for review of the storm water management problems on Pictou Road between Village Line Ave and Retson Drive provided by Mr. Ummat. The Chairwoman will request a future meeting to continue discussion on this topic."

Motion Carried.

*Moved by Burke
Seconded by Dawson-Sharbell*

"That the Village of Bible Hill Chair will send a response to the letter from the Bible Hill-Truro Minor Baseball Association stating our position that the fence around Field 1 at the Bible Hill Recreation Park will be removed as previously stated to provide additional coasting area for the residents of Bible Hill. In the spring, if warranted, the Commission will consider the possibility of erecting temporary fencing around this field."

Motion Carried.

*Moved by Burke
Seconded by Van Kroonenburg*

"That the Village of Bible Hill accept the Five Year Capital Budget as presented."

Motion Carried.

Village of Bible Hill
 Regular Monthly Meeting
 December 15, 2009

	2010 - 2011 Budget	2011 - 2012 Budget	2012 - 2013 Budget	2013 - 2014 Budget	2014 - 2015 Budget
Revenue					
Phase 4 Water Expansion - Building Canada Fund	720,800	0	0	0	0
Phase 4 Water Expansion - Colchester	461,601	0	0	0	0
SPS - Infrastructure Stimulus Fund - Can / NS	1,103,241	0	0	0	0
SPS - Infrastructure Stimulus Fund - BH /					
Borrowing	750,000	0	0	0	0
Water Expansion - Water Tower - BCF	0	0	383,333	0	0
Water Expansion - Water Tower - Colchester	0	0	383,333	0	0
Building Canada Fund	0	0	0	0	462,000
Fire Reserve Funds	0	294,000	0	0	0
Maintenance Reserve Funds	11,000	11,000	0	40,000	0
Capital Reserve Funds	47,528	100,000	70,740	0	0
Operating Reserve Fund	75,000	180,429	0	99,903	
Operating Fund	461,601	350,000	364,000	378,560	393,702
Total Revenue	<u>3,630,771</u>	<u>935,429</u>	<u>1,201,406</u>	<u>518,463</u>	<u>855,702</u>
Special Capital Expenditures					
Phase 4 Water Expansion	1,644,002	0	0	0	0
SPS - Infrastructure Stimulus Fund	1,853,241	0	0	0	0
Sidewalk Construction	75,000	350,000		350,000	100,101
Cobequid Trail Expansion	0	75,000	0	75,000	0
Sewer System Construction	0	0	0	0	700,000
Water System - Water Tower	0	0	1,150,000	0	0

Ongoing Capital Expenditures

Office Equipment	1,040	1,082	1,125	1,170	1,217
Public Works Equipment	3,224	3,353	3,487	3,627	3,772
Fire Equipment	32,448	33,746	35,096	36,500	37,960
Parks and Recreation	10,816	11,249	11,699	12,167	12,653

Policy Directed Capital Expenditures

Fire Vehicles	0	450,000	0	0	0
Maintenance Vehicles & Mowers	11,000	11,000	0	40,000	0

Total Capital Expenditures	<u>3,630,771</u>	<u>935,429</u>	<u>1,201,406</u>	<u>518,463</u>	<u>855,702</u>
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Balance Revenue and Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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Transfer to Reserves

Fire Reserve Funds	47,800	61,050	61,050	61,050	61,050
Maintenance Reserve Funds	8,952	9,229	9,229	9,659	9,659
Capital Reserve Funds	0	0	0	0	0
Operating Reserve Fund					

Reserve Funds Balance

Fire Reserve Funds	246,478	13,528	74,578	135,628	196,678
Maintenance Reserve Funds	44,559	42,788	52,017	21,676	31,335
Capital Reserve Funds	210,330	110,330	39,590	39,590	39,590
Operating Reserve Fund	323,120	142,691	142,691	42,788	42,788

*Moved by Burke
Seconded by Mahar*

"That the Village of Bible Hill write to the Minister of Transportation requesting clarification as to why a Village must install concrete curbs but the Department of Transportation and Infrastructure Renewal is installing asphalt curbs."

Motion Carried.

*Moved by Burke
Seconded by Van Kroonenburg*

"That the Village of Bible Hill approve the salary scale for the Administrative Assistant position be the same as for the Finance Officer and Recreation Director."

Motion Carried.

Phase 4 Water Expansion

Deputy Chair Burke reported on the upcoming December 21st meeting for pre-approval of the design of the Phase 4 Water Expansion. This meeting will involve representatives from the County of Colchester, the Town of Truro, Transportation and Infrastructure Renewal, and the Village of Bible Hill. A video of the existing sewer system is scheduled for next week. The size of the pipe needed for Vimy Road needs to be determined before this project goes to tender.

Personnel Policy Amendments

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

"That the Village of Bible Hill approve the Personnel Policy as amended."

Motion Carried.

Location of New Elementary School

The Village of Bible Hill acknowledged the letter from Trudy Thompson, the Board Chair of the Chignecto-Central Regional School Board confirming that the Village of Bible Hill is looking forward to participating on the Site Selection Committee for the new elementary school in Bible Hill.

**Reports of Commissioners and
Clerk and Treasurer**

Environmental Services Report

Commissioner Burke reported earlier in the meeting on the Phase 4 Water Expansion Project.

Protective Services Report, SAC Minutes and Fire Brigade Report

Commissioner Dawson-Sharbell reported on recent fire calls and events of the Bible Hill Fire Brigade.

The Safety Advisory Committee will be requesting that the next Bible Hill Fun Day be a joint project with the Bible Hill Parks and Recreation Committee. The Safety Advisory Committee is also in budget discussions and will bring forward any requests at a later date.

Transportation Services

Commissioner Mahar reported on issues relating to Transportation Services: repairs have been made on a previously mentioned Pictou Road property, College Road water shut-offs need to be adjusted to road level, and a complaint was received from a Guest Drive resident.

Recreation and Culture Services

Commissioner Van Kroonenburg reported on recent and upcoming events of the Parks and Recreation Committee. Topics included the new shed to be placed at the Bible Hill Recreation Park, the repair work done at the Ball Fields, recent quotes received for new dugouts, the partial removal of the fence around Field 1 at the Recreation Park, the Bible Hill Tree Lighting, the recent Pre-Teen Dance, Senior Socials, the newly up and running Pace Car Program, and the upcoming Volunteer Awards. Also brought forward were the five priorities that the Parks and Recreation Committee has identified for the Recreation Master Plan. They are as follows:

1. Information and Advertising
2. Parks, Trails, and facilities
3. Physical Activities and Healthy Lifestyles
4. Support to Volunteer Organizations
5. Special Events

Chair's Report

Chairwoman McLean reviewed the various functions that she had attended in the past month representing the Village of Bible Hill.

Clerk and Treasurer

The Clerk presented the November 30, 2009 Financial Statement.

Accounts

*Moved by Burke
Seconded by Van Kroonenburg*

"That the accounts be approved for payment"

Motion Carried

New Business

Property Complaint - Derelict Vehicles and Cats

Commissioner Mahar brought forward a complaint he had received from a Village resident regarding derelict vehicles and stray feral cats near his property. The Clerk has investigated this complaint and it will be added to the next Commission in Committee Meeting for further discussion.

Safety Advisory Committee and Communication with the Public

Commissioner Dawson-Sharbell reported that the responses the Safety Advisory Committee has received from their survey will be discussed and dealt with on an individual basis at the next Commission in Committee meeting.

Fire Brigade Capital Purchases

- **Portable Radio**

*Moved by Dawson-Sharbell
Seconded by Mahar*

"That the Village of Bible Hill approve the purchase of three Motorola 1250 portable radio's from Nova Communications at a price of \$925.16 per radio and the purchase of three extra batteries at a price of \$72 per battery plus HST."

Motion Carried.

Bunker Gear and Thermal Imaging Camera

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

"That the Village of Bible Hill give the Clerk and Treasurer the authority, after consultation and analysis with the Fire Chief, to make an informed decision on the purchase of bunker gear and a thermal imaging camera excluding the non-compliant quote for bunker gear from Cardinal and the quote for the demo camera

from Cuming's."

Motion Carried.

Storage Shed

The Clerk explained that the order for the shed that the Village was to purchase for the Recreation Park has been cancelled.

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

"That the Village of Bible Hill approve the purchase of a 12x16 storage shed from Community Metals and Quality Built Metal Barns at a price of \$2,800, with a delivery charge of \$150-\$200, plus tax."

Motion Carried.

In Camera Committee Meeting of the Whole

Bible Hill Sanitary and Storm Sewer Realignment Project

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

"That the Regular Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole, to discuss the Bible Hill Sanitary and Storm Sewer Realignment Project and a personnel issue."

Motion Carried.

At 8:10 pm the Commission went into an In-Camera Committee Meeting of the Whole.

*Moved by Van Kroonenburg
Seconded by Dawson-Sharbell*

"Whereas the request for proposals for the Municipal Sanitary and Storm Sewer Alignment Project was based on a Pre-Engineering Design Study that assumed that Provincial Wetland Legislation/Regulations would not impact the project; and

Whereas the project is funded through Canada's Economic Action Plan and construction must be completed by March 31, 2011; and

Whereas the RFP did not provide information on the ongoing monitoring program conducted by Dillon Consulting Ltd at the former landfill site;

The Village of Bible Hill will request that the proponents re-evaluate their proposals in light of the above noted information

considering alternative methods and sites to resolve the issue of the aged sewer pumping station and storm drainage system."

Motion Carried.

The In-Camera Committee Meeting of the Whole ended at 8:50 pm.

Adjournment

Moved by Burke

Seconded by Van Kroonenburg

"That the December 15, 2009 Regular Monthly meeting of the Village of Bible Hill be adjourned."

Motion Carried.

The meeting adjourned at 8:57 pm.

K. Curry
Recording Secretary

Sharon McLean
Chairwoman