

The Village of Bible Hill Regular Monthly meeting was held on January 17, 2012 in the Village Office, 67 Pictou Road. The meeting was called to order by Chair Burke at 7:00 pm; the meeting adjourned at 8:30 pm.

Call to Order

Chair Burke
Deputy Chair Van Kroonenburg
Commissioner MacCormick
Commissioner McLean
Commissioner McLeod

Staff: Clerk and Treasurer Christianson
Solicitor England
Recording Secretary Curry

In Attendance: M. Chiasson, Truro Daily News
R. Mahar, Resident

**Approval of the Minutes of
December 20, 2011**

*Moved by McLean
Seconded by McLeod*

"That the minutes of December 20, 2011 be approved as presented."

Motion carried.

**Review and Approval of
Agenda, Call for New or
Other Business**

*Moved by Van Kroonenburg
Seconded by MacCormick*

"That the agenda be approved as presented."

Motion carried.

**Miscellaneous Business
Including Delegations**

There was no miscellaneous business arising.

**Business Arising out of the
Minutes**

Commission in Committee Report

*Moved by Van Kroonenburg
Seconded by MacCormick*

"That the Village of Bible Hill adopt the Bible Hill Parks and Recreation Committee Strategic Plan with the condition that the Bible Hill Parks and Recreation Committee monitor and recommend any changes a year from now."

Motion carried.

*Moved by Van Kroonenburg
Seconded by McLean*

"That the Village of Bible Hill have staff perform a crossing count at the trial crossing station of Osprey at College and at the crosswalk at East Court and College."

Motion carried.

Crosswalk Intersection of East Court Road /College Road and Osprey/College Road

A child count was completed over the last week at the crosswalks at both East Court Road and College Road and Osprey and College Road. It was agreed that the count should be done again when the weather is warmer to get a more representative count due to weather conditions. No decision on Crossing Guards for these locations was made.

Signing of Documents for Sale of Osprey Lot

The Solicitor clarified and went into detail explaining the purpose of this document which she had reviewed. The Chair and the Clerk signed the land transfer documents.

Nova Scotia Provincial Exhibition Commission

The Clerk reported that he had had a meeting with Andrew Kenny, the General Manager of the Nova Scotia Provincial Exhibition. Mr. Kenny will be bringing forward a request to the Exhibition Commission to set up a regular schedule of repayment of their outstanding grant in lieu of taxation bill.

Review of Correspondence

Draft Letter to TIR regarding coordination of repaving and sidewalk construction on Saywood Drive

The Clerk read the draft letter to Mr. Webster of TIR. Discussion was held and the letter was signed by the Clerk.

Reports of Commissioners

Environmental Services Report

Commissioner McLean gave an update on a recent meeting with Mr. Evans of CBCL on the Storm Sewer Realignment Project. She also reported on events she had attended on behalf of the Village.

Protective Services Report

Commissioner MacCormick reported on Bible Hill Fire Brigade calls and updates as well as events she had attended on behalf of the Village of Bible Hill.

Recreation and Culture Services

Commissioner McLeod highlighted recent and upcoming recreation events happening in the Village including the upcoming Volunteer Awards, newly proposed jam sessions, the new snowshoe lending program, and the continuation of after school programming at Bible Hill Central Elementary, East Court Road Elementary, and Redcliff Middle School.

Transportation Services

Deputy Chair Van Kroonenburg updated the Commission on the overhead crosswalk lights being replaced and the fact that Bible Hill Maintenance Staff will be keeping a regular check on ice and snow control on sidewalks. She also mentioned events she had attended on behalf of the Village.

Clerk and Treasurer's Report

The Clerk said that he had taken Level 1 of EMO Command Control Training System. In early February he is scheduled for a Level 2 course sponsored by REMO. The purpose of the training is so that Bible Hill is better able to support REMO in the case of an emergency.

He also reviewed the proposed schedule of the Storm Sewer Realignment Project and, after discussion, it was agreed by the Commission to approve the proposed schedule.

- January 17 - Revised drawings (issued for approval) to Village and NSDTIR
- January 20 - Revised specification to Village for review by Solicitor (7 day turn around)
- February 1 - Project advert placed on provincial website
- February 2 - Tender documents available for collection from CBCL Limited Offices
- February 14 - Site meeting for prospective bidders
- March 1 - Tender close 2:30pm at CBCL Limited Offices
- March 1-15 - Tender evaluation (CBCL, Village of Bible Hill staff, and the Municipality of the County of Colchester will be asked to provide a staff person)
- March 6 - Meeting of Village Commission to approve project based on recommendation of selection committee
- March 8 - Letter of award sent to winning bidder
- March 15 - Project start-up meeting

- March 24 - receipt of documentation from contractor (signed contracts, bound safety policy and procedures manual, proof of insurance, bonding)
- April 30 - Contractor on site (weather dependent)
- May 7 - Contractor breaks ground (weather dependent)
- November 31 - Project complete

Chair's Report

The Chair reported on events and meetings he had attended on behalf of the Village.

Accounts

*Moved by Van Kroonenburg
Seconded by McLean*

"That the accounts be approved for payment"

Motion carried.

New Business

Approval to set up new Scotiabank Account "Recreation Reserve"

*Moved by McLeod
Seconded by McLean*

"That the Village of Bible Hill approve the creation of a Recreation Reserve account."

Motion carried.

Dead Branches Overhanging Sidewalks

The Clerk described the Tree Maintenance Program that has been done in Bible Hill in the past. It has not been done in some time. The Commission agreed to consider setting aside \$10,000 in the next budget for tree maintenance in the Village.

Appointment of Returning Officer for 2012 Election

*Moved by Van Kroonenburg
Seconded by MacCormick*

"That the Village of Bible Hill engage Mrs. Dawson as the Returning Officer for the 2012 Election for \$750.00 plus \$12.50/hour for the time she spends in the Village Office."

Motion carried.

Robbie Burns Dinner, January 21, 2012

Commissioner McLean will be attending the Robbie Burns Dinner on January 21, 2012. She will be contacting Mr. Chisholm directly with her RSVP.

Electronic Surveying and Recording of Sanitary Sewer System

The Clerk said that the last overall evaluation/review of the Bible Hill Sewer System was done in the early 1980's. This document has been a valuable tool but is now out of date. It is time for a re-evaluation. The first step in this process will be creating an electronic map of the entire sewer system. This will be added as a budgetary item request for 2012-2013. The Clerk will do further investigation on having this completed in conjunction with the County of Colchester.

Capital Budget 2012-2013

The Clerk named some capital budget items that have been suggested for the fiscal year 2012-2013. The Commission will be setting up a meeting with the Fire Brigade to hear their requests.

90th Birthday, H.D. Boyce, February 11th

A 90th birthday party will be held for Mr. Boyce in the Village Hall on Saturday, February 11th, 2012. Mr. Boyce was a long-standing employee of the Village as well as a valuable volunteer. The 60th Bible Hill Anniversary Committee will be charged with coming up with an idea to celebrate the event. All Commissioners are encouraged to attend.

Adjournment

*Moved by Van Kroonenburg
Seconded by McLeod*

“That the January 17, 2012 Regular Monthly Meeting of the Village of Bible Hill be adjourned.”

Motion carried.

The meeting adjourned at 8:15 pm.

Chair Burke

Recording Secretary Curry

Clerk and Treasurer Christianson
