

**Village of Bible Hill  
Regular Monthly Meeting  
December 20, 2016**

The Village of Bible Hill Regular Monthly meeting was held on December 20, 2016 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:45 pm.

Call to Order: Chair MacCormick  
Commissioner Bell  
Commissioner Kennedy  
Commissioner McLeod

Regrets: Deputy Chair Van Kroonenburg

Staff: Solicitor Roper, Burchell MacDougall  
Clerk and Treasurer Christianson  
Recording Secretary Curry

In Attendance: Glenn Woodford, P.Eng., Design Point Engineering & Surveying  
Ellen O'Hara, Design Point Engineering & Surveying

**Review and Approval of the Minutes of November 15, 2016 and December 13, 2016**

*Moved by McLeod  
Seconded by Kennedy*

*That the meeting minutes of November 15, 2016 and December 13, 2016 be approved.*

*Motion carried*

**Review and Approval of Agenda, Call for New or Other Business**

*Moved by Kennedy  
Seconded by Bell*

*That the agenda be approved with the additions of a purchase for the Fire Brigade, signing the contract for Clean Water and Waste Water Fund, and the Bible Hill New Year's Levee.*

*Motion carried.*

Chair MacCormick welcomed Mr. Woodford and Ms. O'Hara of Design Point Engineering and Surveying to the meeting.

**Miscellaneous Business Including Delegations**

- Clean Water and Wastewater Fund (05-16-0032 - Phase II Guest Drive Storm Sewer Upgrades)

Mr. Woodford came to the meeting to update the Commission on progress being made on the geo technical testing and their firm's design recommendation for the storm water project. He discussed several options as the original pre-engineering design had been shown to be uneconomical, due to extensive amounts of deep garbage along the route. He recommended that the route be shifted from the east side of the park to the west side (location of old service road). The other two parts of the project is a storm inlet structure east of Guest Drive and a storm inlet structure including piping on Wright Avenue. Mr. Woodford recommended that the existing storm water system under the park remain in service to provide storm water drainage for the flows coming in from Guest Drive. The new piping will pick up the larger volume of storm water flow coming in from College Road (the new piping will connect with the piping installed in Phase I). At this stage it appears that this Phase II of the project can be completed within the budget of \$1,100,000.

*Moved by Kennedy  
Seconded by McLeod*

*That the Village of Bible Hill instruct Design Point to complete the design including the preparation of tender documents for the construction of the storm water system: Priority 1 on the west side of the Bible Hill Recreation Park, Priority 2 inlet structure Guest Drive, Priority 3 inlet structure and piping Wright Avenue.*

*Motion carried.*

*Moved by Kennedy  
Seconded by McLeod*

*That the Village of Bible Hill sign the contract for the Clean Water and Waste Water Fund 05-16-0032-Phase II Guest Drive Storm Sewer Upgrades.*

*Motion carried.*

#### **Business Arising out of the Minutes**

- **Commission in Committee Report**

*Moved by Bell  
Seconded by McLeod*

*That the Village of Bible Hill proceed with submitting Dangerous and Unsightly Properties complaint forms for properties on Ryland Avenue, Windsor Avenue, and Scenic Drive.*

*Motion carried.*

*Moved by Bell  
Seconded by Kennedy*

*That the Village of Bible Hill approve the Water System Expansion Policy as presented.*

*Motion carried.*

*Moved by Bell  
Seconded by McLeod*

*That the Village of Bible Hill approve the Summer Staff Hiring Policy as presented.*

*Motion carried.*

*Moved by Bell  
Seconded by Kennedy*

*That the Village of Bible Hill approve the Bible Hill Recreation Park Dog Control Policy as presented.*

*Motion carried.*

*Moved by Bell  
Seconded by Kennedy*

*That the Village of Bible Hill approve the Corporate Credit Card Policy as presented.*

*Motion carried.*

*Moved by Bell  
Seconded by McLeod*

*That the Village of Bible Hill approve the Purchasing Policy as presented.*

*Motion carried.*

*Moved by Bell  
Seconded by McLeod*

*That the Village of Bible Hill hire Pop-A-Lock Maritimes to install the access control system at the Village Office for \$3,439.37 including HST.*

*Motion defeated.*

*Moved by Bell  
Seconded by McLeod*

*That the Village of Bible Hill engage MacFarland's Tent Rental to provide and install Canada Day tents at a cost of \$3,450 HST included.*

*Motion defeated.*

*Moved by Bell  
Seconded by Kennedy*

*That the Village of Bible Hill engage Commercial Tent Rentals to provide and install Canada Day tents at a cost of \$3,405.15 HST included.*

*Motion carried.*

### Review of Correspondence

- **Honourable Geoff MacLellan, Minister of Transportation and Infrastructure Renewal**

The Clerk reviewed the letter received from the Honourable Geoff MacLellan, Minister of Transportation and Infrastructure Renewal. Two items had been brought to Minister MacLellan's attention. The first issue was the "Y" intersection at the corner of Bernie MacDonald Drive and Pictou Road. The second was installing stop signs along Village Line Avenue to slow down traffic. These items to the June Commission meeting to see if any progress has been made.

### Reports of Commissioners and Clerk and Treasurer

- **Commissioner Bell**

Commissioner Bell reported on recent meetings he had attended and the work to be done on the Storm Sewer through the Clean Water Wastewater Fund.

- **Commissioner Kennedy**

Commissioner Kennedy read the Fire Brigade Report. The Bible Hill Fire Brigade responded to 9 emergency calls between November 10<sup>th</sup> and December 7<sup>th</sup>. There is a new slate of officers effective on January 11, 2017.

- Chief: Joey Bisson
- 1<sup>st</sup> Deputy: Greg Barkhouse
- 2<sup>nd</sup> Deputy: Chris Hurley
- Secretary: Dwane Mellish
- Treasurer: Avis McNutt
- Steward: Carvell McNutt
- Captain Of Police: Justin Hingley
- Captain of Equip: Mike Mabey

- **Commissioner McLeod**

Commissioner McLeod read the Recreation Report that included updates on the Bible Hill Christmas events and after school programs as well as the new disc golf course at Bible Hill Junior High School. The Volunteer Awards night is scheduled for April 26, 2017.

- **Deputy Chair Van Kroonenburg**

Deputy Chair Van Kroonenburg sent regrets to the meeting. The Clerk reported on her behalf that sidewalk snow removal is continuing. There have been some resident complaints about certain streets within the Village that are not being plowed on a timely basis. The Clerk will draft a letter to Transportation and Infrastructure Renewal to pass along these concerns.

- **Clerk and Treasurer Christianson**

The Clerk updated the Commission on the problems we are having with the new electronic sign. The company has been contacted and issues will hopefully be resolved early in the New Year. The Clerk also spoke of Bill 55 and the fact that municipality and village employees are now invited to join the Nova Scotia Government Pension Plan. Further investigation is needed before a decision is made. The Clerk brought forward to the Commission the fact that Dwane Mellish and Scott MacDonald have both retired from long terms of office as Chief and Deputy Chief of the Bible Hill Fire Brigade. Consideration will be made on possibly creating a new volunteer category for the Volunteer Awards in April with the intention of presenting both men with recognition of their many years of volunteer service.

- **Chair MacCormick**

Chair MacCormick reported on events she had attended on behalf of the Village. There is another meeting in early January to continue plans for the Canada 150 festivities in Bible Hill.

### Accounts

*Moved by McLeod  
Seconded by Kennedy*

*That the Village of Bible Hill approves the accounts for payment.*

*Motion carried.*

### New Business

- **Prioritize cost shared programs with Colchester**

The Clerk requested that a priority list be approved by the Commission to send to Colchester Mayor Blair. The Clerk will send the following list of priorities to Mayor Blair:

1. Construction of a sidewalk/multi-use trail to service pedestrians on Village Line Avenue and Old Courthouse Branch Road.
2. Continued cost sharing on storm water management
3. Re instatement of storm water flow opposite Osprey Drive

- **Fire Brigade Purchases**

*Moved by Kennedy  
Seconded by Bell*

*That the Village of Bible Hill approve the purchase of 9 BA bottles from MicMac Safety at a cost of \$13,093.11.*

*Motion carried.*

- **Sidewalk Snow Removal Contract**

The Village Commissioners and the Clerk will meet with the current holder of the Bible Hill Snow Removal Contract - Justaart Landscaping. This meeting will be to negotiate the extension of the snow removal contract for Bible Hill sidewalks.

*Moved by Bell  
Seconded by Kennedy*

*That the Village of Bible Hill enter into negotiations with Justaart Landscaping to renew the existing contract.*

*Motion carried.*

- **Bible Hill New Year's Levee**

Chair MacCormick reminded all Commissioners of the upcoming New Year's Levee. It will be on Sunday, January 1<sup>st</sup>, 2017.

**Adjournment**

*Moved by Kennedy  
Seconded by McLeod*

*That the December 20, 2016 Regular Monthly Meeting of the Village of Bible Hill be adjourned.*

*Motion carried.*

The meeting adjourned at 8:45 pm.

Chair MacCormick \_\_\_\_\_

Recording Secretary Curry \_\_\_\_\_

Clerk and Treasurer Christianson \_\_\_\_\_