

**Village of Bible Hill
Regular Monthly Meeting
November 15, 2016**

The Village of Bible Hill Regular Monthly meeting was held on November 15, 2016 in the Village Office, 67 Pictou Road. Commissioner Bell called the meeting to order at 7:00 pm; the meeting adjourned at 8:00 pm.

Call to Order: Commissioner Bell
 Deputy Chair Van Kroonenburg
 Commissioner Kennedy
 Commissioner McLeod

Regrets: Chair MacCormick

Staff: Solicitor Roper, Burchell MacDougall
 Clerk and Treasurer Christianson
 Recording Secretary Curry

In Attendance: Councillor Parker, County of Colchester

Commissioner Bell welcomed Councillor Parker to the meeting.

Review and Approval of the Minutes of October 18, 2016 and November 8, 2016

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the meeting minutes of October 18, 2016 and November 8, 2016 be approved.

Motion carried

Review and Approval of Agenda, Call for New or Other Business

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the agenda be approved as presented.

Motion carried.

Miscellaneous Business Including Delegations

Councillor Parker updated the Commission on items of interest to the Village of Bible Hill. There is a drain at the end of Osprey Drive that needs a culvert. Councillor Parker is approaching the owner of the subdivision. The Village has sent a request to the County of Colchester to cost-share on some sidewalk areas on joint boundaries. The Village has been asked to develop a priority list. The Clerk will send out a list to Village Commissioners and this will be put on the agenda for the next Commission meeting in December.

Business Arising out of the Minutes

- **Commission in Committee Report**

*Moved by Van Kroonenburg
Seconded by Kennedy*

The Village of Bible Hill revoke all previously approved policies with the exception of the Personnel Policy. Previously approved policies that are still pertinent, should be reviewed and approved as required.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the Operating Reserve Policy as attached.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the Maintenance Vehicle & Equipment Restricted Reserve Fund Policy as attached.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the Fire Vehicle and Equipment Restricted Reserve Policy as attached.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the Bar Service Policy as attached with the amended wording of "Serve Right" within the document.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the Parks and Recreation Advisory Committee Policy as attached.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the Volunteer Agreement Policy as attached.

After discussion the motion was tabled to be discussed with the solicitor during an in camera session at the end of this meeting.

*Moved by Kennedy
Seconded by Van Kroonenburg*

That the Village of Bible Hill table the approval of the Volunteer Agreement Policy to an in camera session at the end of the meeting.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the Advertising Sign Policy as attached.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the Meeting and Procedures Policy as attached.

Motion carried.

Review of Correspondence

- **Chair MacCormick to Honourable Geoff MacLellan - re: traffic issues**

The Clerk reviewed the letter Chair MacCormick sent on behalf of the Village to the Honourable Geoff MacLellan, Minister of Transportation and Infrastructure Renewal, regarding traffic issues.

- **Chair MacCormick to Mayor Blair - re: congratulations on election and highlighting areas of concern**

The Clerk reviewed the letter sent to Mayor Blair.

- **Chair MacCormick to Councillor Parker - re: congratulations on election and highlighting areas of concern**

The Clerk reviewed the letter sent to Councillor Parker.

- **Chair MacCormick to Councillor Boutilier - re: congratulations on election and highlighting areas of concern**

The Clerk reviewed the letter sent to Councillor Boutilier.

- **Chair MacCormick to Mayor Blair, Councillor Parker and Councillor Boutilier - invitation to Christmas events**

The Clerk reviewed the letters sent to Mayor Blair, Councillor Parker and Councillor Boutilier outlining Christmas events.

Reports of Commissioners and Clerk and Treasurer

- **Commissioner Bell**

Commissioner Bell reported on various activities that he was involved with over the past month on behalf of the Village Commission that included attending the Parks & Recreation meeting on Nov 1 as Deputy Chair of the committee. Commissioner Bell reviewed the current status of the Phase II Guest Drive Storm Water Upgrades. The planned geotechnical testing took place in October. The results were mixed at best with the limits of the landfill being much larger than shown on the pre-design plans. In consultation with the project engineers, Clerk and Treasurer has approved further testing which is to take place before the end of November. This testing will involve the use of a drilling rig where the excavator encountered problems. The total budget for the additional testing is \$4,100.

- **Commissioner Kennedy**

Commissioner Kennedy read the Fire Brigade Report. The Bible Hill Fire Brigade responded to 9 emergency calls during the period of October 13 to November 9, 2016. Chief Mellish participated in a debrief regarding the bomb threat on September 27th. It was agreed that the event went as well as possible.

- **Commissioner McLeod**

Commissioner McLeod read the Recreation Report that included an update on the Trailblazer program at Redcliff Middle School and the "Outdoor Adventure" and "Try Crossfit" programs at Bible Hill Junior High School. Safe Halloween was once again a huge success this year. There is a new disc golf course at Bible Hill Junior High now. Discs are available for free rental at both the school and at the Village Office. Christmas events were outlined:

- Annual Tree Lighting - Wednesday, November 30th at 6:00pm
- Garden Club Centerpiece Workshop - Sunday, December 4th from 1:00 to 3:00pm
- Light Up Bible Hill - Wednesday, December 14th at 6:00pm
- Christmas Senior Social - Wednesday, December 21st from 4:00 to 6:00pm
- Gingerbread Cookie Decorating Workshop - Thursday, December 22nd from 1:00 to 3:00pm

- **Deputy Chair Van Kroonenburg**

Deputy Chair Van Kroonenburg reported on Transportation Services. All paving repairs have been completed and necessary repairs to the overhead crosswalk lights have all been made.

- **Clerk and Treasurer Christianson**

There was discussion on a recent hall rental request by a Bible Hill Firefighter. The Commission agreed to give the Firefighter approval for a "Special Event" at a rate of \$50. Future events that are an exception to the approved policy will be considered on an individual basis.

The Clerk reviewed the Village Financial Statement to October 31, 2016 and answered a few questions regarding specific amounts.

Accounts

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approves the accounts for payment.

Motion carried.

New Business

- **Sidewalk Snow Removal Contract**

The Clerk circulated the current contract for the Commissioners to review. This item will be brought forward to the December Commission in Committee meeting.

- **Second Group of Policies for Review**

The Clerk circulated a second group of policies for the Commissioners to review to be brought forward at the December Commission in Committee meeting.

In Camera Committee Meeting of the Whole

*Moved by Kennedy
Seconded by Van Kroonenburg*

That the Regular Monthly Meeting be adjourned to an In Camera Committee Meeting of the Whole.

Motion Carried.

At 7:40 pm the Commission went into an In-Camera Committee Meeting of the Whole.

The In-Camera Committee Meeting of the Whole adjourned back to the Regular Monthly Meeting at 7:58 pm.

Adjournment

Moved by Kennedy

Seconded by Van Kroonenburg

That the November 15, 2016 Regular Monthly Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:00 pm.

Commissioner Bell

Recording Secretary Curry

Clerk and Treasurer Christianson
