

The Village of Bible Hill Commission in Committee Meeting was held on September 13, 2016 in the Village Office, 67 Pictou Road. Commissioner Kennedy called the meeting to order at 7:00 pm; the meeting adjourned at 7:59 pm.

Call to Order

Commissioner Kennedy
Commissioner McLeod
Deputy Chair MacCormick
Commissioner Van Kroonenburg

Staff: Clerk and Treasurer Christianson
Recording Secretary Ogden

Review and Approval of the Agenda, call for new or other business

*Moved by MacCormick
Seconded by McLeod*

That the agenda be approved with the additions of Daycare Pictou Road, Sidewalk Clover Drive, trimming bushes and Street Pole Banners.

Motion carried.

- Easy Living Homes Inc

The Clerk and Treasurer reviewed the letter send to the Commission about the development of a 55+ community of fourplexes off College Road. TIR will not allow construction of a new county road from College Road opposite Teakwood Drive be constructed. The alternate option being reviewd is to extend Raptor Drive and use this as the main entrance into the new community. Easy Living Homes Inc is seeking a letter of support from the commission for this project to take place.

It was agreed that the Clerk would speak with the County Development Officer to obtain her report and discuss this in further detail at the upcoming Regular Monthly Meeting.

- Phase II Guest Drive Storm Sewer Upgrades

The Clerk and Treasurer reviewed the letter send regarding the approval of the Guest Drive Storm Sewer Upgrades with the Clean Water and Wastewater Fun application. The Federal and Provincial government will cover 75% of the cost while the Village will be covering the remaining 25%. This project must be completed by March 31, 2018. The RFP for Engineering Services closed yesterday, with 5 proposals received. The Clerk is currently reviewing the proposals and will submit his recommendation next week to be approved by the commission to move forward with the project. The testing of the site and design will be completed by March with a construction period of July-September.

- The Colchester Highland Games and Gathering

The Clerk reviewed the report done by the Recreation Director. The P&R Committee made a motion on the type of involvement the Village Recreation Director should have, the commission reviewed the motion. A question was raised relating to where the funds for the children's activity would come from, the Clerk clarified that this would come out of the Recreation programming budget.

*Moved by Van Kroonenburg
Seconded by MacCormick*

That the commission in committee recommends that the Village of Bible Hill permit the Parks and Recreation Director to take on an advisory role through attendance at the Highland Games and Gathering meetings and organize a children's activity on behalf of the Village.

Motion carried

- August Financial Statements

The Clerk reviewed the August Financial Statements with the commission, no concerns relating to the revenues and expenditures. He also clarified that the tax payments from Colchester are on a schedule with the Finance Department and two more payments are to be received, one in September and the final one in December.

- Canada 150 on the Trails in Colchester

The Clerk reviewed the email correspondence received from the Colchester Historical Society. They have requested the Village provide a letter of support for their application to the Canada 150 for programming opportunities on trails in Colchester.

*Moved by McLeod
Seconded by Van Kroonenburg*

That the commission in committee recommends that the Village of Bible Hill send a letter of support from the Deputy Chair for their application to the Canada 150 grant.

Motion carried

- Main Street Multi Use Trail

The Clerk outlined that 3-4 years ago a pre-engineering design study was conducted for a 8 foot wide multi-use trail for College Road. The Village went further last year and obtained a detail design for the Main Street multi-use trail system at a cost of 1.6 million. The Clerk requested clarification on moving forward with staff seeking funding for this project for the Main Street section only.

*Moved by McLeod
Seconded by Kennedy*

That the commission in committee recommends that the Village of Bible Hill move forward with staff looking into funding opportunities for the Main Street Multi-Use Trail System.

Motion carried

- Sidewalk Priority List

The commission reviewed the sidewalk list recently updated in February of 2016. The Clerk was instructed to inquire from the Department of Environment if the old gas tanks have been removed from the former Auto Trans property.

- ANSV Notice of Motion Special Resolution

The Clerk reviewed with the commission the special resolution that will be brought forward at the upcoming ANSV AGM meeting.

Moved by McLeod

Seconded by Van Kroonenburg

That the commission in committee recommends that the Village of Bible Hill support the resolution to amend the by-law to allow for electronic correspondence as a form of notice to the membership for the annual general meeting.

Motion carried

- Canada 150 Community Leaders

The Clerk was instructed to review the online form to see if a Village Commissioner is eligible to submit their name.

- RFQ- Baseball Infield Soil

Moved by Van Kroonenburg

Seconded by MacCormick

That the commission in committee recommends that the Village of Bible Hill award the Baseball infield soil RFQ to J&K Yardmasters at a total of \$5,278.00 plus HST.

Motion carried

- RFQ- Bunker Gear

Moved by MacCormick

Seconded by McLeod

That the commission in committee recommends that the Village of Bible Hill award the Bunker Gear RFQ to Maritime Safety Equipment for six sets at a total of \$1,649.00 plus HST each.

Motion carried

- RFQ- Dugouts

*Moved by MacCormick
Seconded by Van Kroonenburg*

That the commission in committee recommends that the Village of Bible Hill award the Dugout RFQ to Eastern Fence Erectors Limited for \$10,500 plus HST.

Motion carried

- RFQ- Firefighter Boots

*Moved by Van Kroonenburg
Seconded by McLeod*

That the commission in committee recommends that the Village of Bible Hill award the Firefighter Boots RFQ to Nova Fire Equipment for \$3,323.50 including HST.

Motion carried

- RFQ- Flow Testing

*Moved by Van Kroonenburg
Seconded by McLeod*

That the commission in committee recommends that the Village of Bible Hill award the Flow Testing RFQ to Levitt Safety for \$1,650 plus HST and if maintenance is required a charge of \$75.00/hr for service repairs.

Motion carried

- Daycare Pictou Road & Trimming bushes

The Clerk will inquire who owns the property on Pictou Road, as the Village has concerns relating to maintenance and upkeep of the property.

Commissioner Van Kroonenburg and other commissioners were ask to submit their requests for trimming bushing along sidewalks to our Administrative Assistant to be place on the staff agenda.

- Sidewalk Clover Drive

Commissioner Van Kroonenburg reported that the hedge overcrowds the section of sidewalk on the corner of Clover and Armstrong, it is encroaching on the sidewalk making it hard for pedestrians to walk on it. The Clerk will contact the resident to discuss this issue further.

- Street Pole Banners

Commissioner Van Kroonenburg requested that the Village look into the option of street pole banners for our area. The commission will discuss this item during budget deliberations. The

Clerk will look into budget costs for the street pole banners by contacting both Pugwash and Parsboro.

Adjournment

*Moved by MacCormick
Seconded by Van Kroonenburg*

That the September 13, 2016 Commission in Committee Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 7:59 pm.

Commissioner Kennedy _____

Clerk and Treasurer Christianson _____

Recording Secretary Ogden _____