

The Village of Bible Hill Regular Monthly meeting was held on February 19, 2019 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:22pm.

Call to Order: Chair MacCormick
Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher

Regrets: Deputy Chair Van Kroonenburg

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Review and Approval of the Minutes of January 15, 2019 and February 12, 2019

*Moved by Kennedy
Seconded by Burke*

That the meeting minutes of January 15, 2019 and February 12, 2019 be approved as presented.

Motion carried

Call for New or Other Business

- Commissioner Kennedy requested that Scotia Pool be added to new business

Review and Approval of Agenda

*Moved by Burke
Seconded by Kennedy*

That the agenda be approved with the amendment to new business.

Motion carried.

Call for Declaration of Conflict of Interests

The Chair called for any declarations of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

- **Budget Update**

Clerk and Treasurer Bell presented a budget update to January 31, 2019. He noted that we have received 98% of our budgeted property tax revenue, coming in at \$1,938,113, as well as 110% of our federal, provincial and other grants in lieu of property taxes, at \$389,307. Clerk and treasurer Bell explained that the number was higher than expected due to the high assessment value of the new school. He noted that there was no significant change in the capital fund, and that the Village of Bible Hill currently has 1.5 million dollars in their chequing and 1.5 million dollars in reserve accounts.

- **Logo Presentation**

Clerk and Treasurer presented the services we have received thus far from Resolve, as part of our rebranding. He presented to the Commission what was presented to him, by Resolve, earlier in the day. He reviewed the “Brand DNA” that discussed the new consumer target, brand benefits, village personality and values, mission, vision, brand purpose, brand promise, implementation plan, and lastly, the new logo/identity.

The Commissioners were pleased with the presentation write up and all the company had to say in regard to re-branding, however, when it came to the proposed new logo/identity, the Commission was disappointed. After some discussion, Clerk and Treasurer Bell noted that he would contact Resolve, stating the new logo was not approved, and forward them the opinions and ideas of the Commission.

Business Arising out of the Minutes

- **Motions carried forward from January Commission meeting:**

*Moved by Kennedy
Seconded by Pitcher*

I move that the Village of Bible Hill approve the Finance and Audit Committee Policy as presented with amendments.

Motion carried

*Moved by Kennedy
Seconded by Pitcher*

I move that the Village of Bible Hill approve the Expenditure Reimbursement Policy as presented with amendments.

Motion carried.

- **Commission in Committee Report**

*Moved by Kennedy
Seconded by Pitcher*

I move that the Village of Bible Hill accepts the quote for the Village Hall Hydration Station from J.C Mechanical for a total price of \$2,920 + HST.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

I move that the Village of Bible Hill accepts the quote for the Village Hall emergency exit door replacement from Fowler Construction Services for a total price of \$4,562 + HST.

Motion carried.

*Moved by Kennedy
Seconded by Burke*

I move that the Village of Bible offers free use of the Airport Ball Fields to the Colchester Highland Games for their annual games on September 7th, 2019.

Motion Carried

- **Health and Safety Policy**

Clerk and Treasurer Bell introduced the Health and Safety Policy. The Commission discussed that they had enough time to review the policy, and they were ready to make a motion.

*Moved by Pitcher
Seconded by Kennedy*

I move that the Village of Bible Hill approve the Health and Safety Policy as presented.

Motion carried.

- **RFP Audio Visual Awards**

Clerk and Treasurer Bell reported back to the Commission with answers to questions they presented at the Commission in Committee Meeting. The Commission, Clerk and Treasurer Bell and Solicitor Roper discussed information regarding warranty, type of screens and projectors, as well as frequency of maintenance required with the installed equipment. Following the discussion, the Commission came to a consensus.

*Moved by Pitcher
Seconded by Kennedy*

I move that the Village of Bible Hill accept the RFP from AVI SPL for the Commission Chambers for a price of \$19,160.93.

Motion carried.

*Moved by Pitcher
Seconded by Kennedy*

I move that the Village of Bible Hill accept the RFP from AVI SPL for the Village Hall for a price of \$20,170.11.

Motion carried.

Review of Correspondence

There was no correspondence to be reviewed.

Reports of Commissioners and Clerk and Treasurer

- **Commissioner Burke, Transportation Services**

Commissioner Burke spoke about the crosswalk light at Pictou Road and Jennifer Drive not being Department of Transportation approved. He also mentioned that there has been some asphalt patching done on Pictou road.

- **Commissioner Kennedy, Protective Services**

Commissioner Kennedy presented the fire chief's report and noted that there has been no fire loss yet this year. He also mentioned the ongoing Chase the Ace fundraising event happening every Monday night at Pizza Delight, as well as the Annual Auction happening

on Saturday, May 4th.

- **Commissioner Pitcher, Environmental Services**

Commissioner Pitcher attended two events in the last month. The first one being the dinner between the Town of Truro and the Village of Bible Hill. She noted how interesting and informative it was. Commissioner Pitcher also went on a tour of the Bible Hill Fire Hall and learned a lot about the training equipment and how the brigade makes use of the space provided to them.

- **Deputy Chair Van Kroonenburg, Recreation Services**

Commissioner Pitcher presented the Recreation Services report on behalf of Deputy Chair Van Kroonenburg. She spoke about the use of Meadowland rink, the success the Winter Trailblazer program is having, as well as the events planned for March Break, and the upcoming Volunteer Awards. Commissioner Pitcher also noted that the Village is having the Administrative Services Coordinator trained to instruct Red Cross Babysitter and Stay Home Safe Courses, so they can offer the courses to our residents more often and at a lesser cost to the Village.

- **Chair MacCormick**

Chair MacCormick spoke about her attendance at the dinner between the Town of Truro and the Village of Bible Hill, as well as the official launch of the Natural Center for Truth and Reconciliation - NCTR archives at the MacRae library, Indigenous Community Room. She also noted that the Canada Day Committee had their first meeting and invited the other Commissioners to the next meeting on Tuesday, March 26th, 2019.

- **Clerk and Treasurer Bell**

Clerk and Treasurer Bell spoke about the temperature fluctuations affecting Meadowland rink, as well as the roof replacement being behind schedule. He noted that he is putting together the draft budget package, to be presented at the March Commission in Committee Meeting, that the Village has extended the deadline for accepting Summer Student Park Maintenance Staff, and that the Parks and Recreation Summer Student Staff Positions will be advertised starting this week. Clerk and Treasurer Bell mentioned that he and Recording Secretary Chaplin attended a very informative, free Digital Accessibility workshop on January 31st that was funded by the Province of Nova Scotia. He also mentioned that Dr. David Grey, Dean of Dalhousie University Faculty of Agriculture accepted an invitation to join the Commission at the March Commission in Committee meeting and advised the Commission to think about what they would like to discuss with Dr. David Grey. Lastly, Clerk and Treasurer Bell reminded everyone about Scotia Pool's fundraiser, this Thursday at the Pond, at 6:00pm.

Accounts

*Moved by Burke
Seconded by Kennedy*

That the Village of Bible Hill approves the accounts for payment.

Motion carried.

New Business

- **Quote- Chimney Brush Kit - MicMac Fire**

*Moved by Kennedy
Seconded by Burke*

I move that the Village of Bible Hill accept the quote from MicMac Fire for the Chimney Brush Kit, for the price of \$2,702.50, hst included.

Motion carried.

- **Quote - Dry Chemical Bullseye Lazer Extinguisher - MicMac Fire**

*Moved by Kennedy
Seconded by Burke*

I move that the Village of Bible Hill accept the quote from MicMac Fire for the Dry Chemical Bullseye Lazer Extinguisher, for the price of \$2,386.25, hst included.

Motion carried.

- **Quote- Facepiece/Headnet - MicMac Fire and Levitt Safety**

*Moved by Kennedy
Seconded by Pitcher*

I move that the Village of Bible Hill award the purchase of the facepiece to the lowest priced vendor on date of purchase.

Motion carried.

- **Scotia Pool**

Commissioner Kennedy spoke about Scotia Pool's budget, and how he was approached in regard to them asking the County of Colchester for a \$25,000 increase in their operating budget. The Commission discussed the ways they currently assist Scotia Pool, and how their budget has changed over the years.

Adjournment

*Moved by Kennedy
Seconded by Pitcher*

That the February 19, 2019 Regular Monthly Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:22pm

Chair MacCormick

Recording Secretary Chaplin

Clerk and Treasurer Bell
