

Village of Bible Hill  
Regular Monthly Meeting  
December 18, 2018

The Village of Bible Hill Regular Monthly meeting was held on December 18, 2018 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:07 pm.

Call to Order: Chair MacCormick  
Commissioner Burke  
Commissioner Kennedy  
Commissioner Pitcher

Regrets: Deputy Chair Van Kroonenburg

Staff: Clerk and Treasurer Bell  
Recording Secretary Curry  
Recording Secretary Chaplin  
Solicitor Roper, Burchell MacDougall

In Attendance: Parks and Recreation Director Brown  
One Village resident

**Review and Approval of the Minutes of November 20, 2018 and December 11, 2018**

*Moved by Kennedy  
Seconded by Burke*

*That the meeting minutes of November 20, 2018 and December 11, 2018 be approved as presented.*

*Motion carried*

**Call for New or Other Business**

Commissioner Burke requested that Trails be added under new business.

**Review and Approval of Agenda**

*Moved by Kennedy  
Seconded by Burke*

*That the agenda be approved with the amendment to new business.*

*Motion carried.*

**Call for Declaration of Conflict of Interests**

The Chair called for any declarations of conflict of interest and no conflict was declared.

**Miscellaneous Business**

- **Budget Update**

Clerk and Treasurer Bell reviewed the budget as of November 30, 2018. There were no questions from the Commissioners.

**Business Arising out of the Minutes**

- **Volunteer Awards Policy**

Clerk and Treasurer Bell requested approval of the New Volunteer Awards Policy and reiterated that the Parks and Recreation Director and the Finance Officer shall plan and book the Awards Banquet with funds approved in the Village of Bible Hill Budget.

*Moved by Kennedy  
Seconded by Pitcher*

*That the Volunteer Awards Policy be approved.*

*Motion carried.*

- **Commission in Committee Report**

*Moved by Kennedy  
Seconded by Pitcher*

*I move that the Village of Bible Hill accepts the quote from Revolve for a price of \$6,500 + tax to begin the process of re-branding the Village of Bible Hill.*

Commissioner Burke requested that we defer the motion and postpone until the January meeting.

*Motion defeated.*

*Moved by Kennedy  
Seconded by Pitcher*

*I move that the Village of Bible Hill accepts the quote from Glow - The Event Store for a price of \$6,034 including tax for inflatables for Canada Day 2019.*

*Motion carried.*

*Moved by Kennedy  
Seconded by Pitcher*

*I move that the Village of Bible Hill accepts the quote from MacFarland's Events for a price of \$3,479 including tax for tents for Canada Day 2019.*

*Motion carried.*

*Moved by Kennedy  
Seconded by Pitcher*

*I move that the Village of Bible Hill approve the resolution to renew the Village's line of credit access in an amount up to \$700,000.*

*Motion carried.*

### **Review of Correspondence**

- **Letter from the Honourable Minister Porter re: Election Qualification**

Clerk and Treasurer Bell reviewed the correspondence from the Honourable Minister Porter, in regard to the Village Commission requesting amendments to the Municipal Elections Act to allow a village commissioner to be nominated to run as a municipal councillor. The Honourable Minister Porter notified Chair MacCormick that the Department will not be advancing the amendment at this time.

- **Letter from the Honourable Minister Colwell re: NSPE Balance Due**

Clerk and Treasurer Bell reviewed the correspondence from the Honourable Minister Colwell in regard to the outstanding balance from the Nova Scotia Provincial Exhibition Commission. Clerk and Treasurer Bell will work on obtaining an acknowledgment of debt for our records.

- **Letter from Parks & Recreation Director Brown re: Village Hall Walls**

Clerk and Treasurer Bell reviewed the correspondence from the Parks and Recreation Director Brown. A question and answer period followed. More discussion is needed before details regarding the Village Hall Walls are finalized.

### **Reports of Commissioners and Clerk and Treasurer**

- **Commissioner Burke, Transportation Services**

Commissioner Burke reported on complaints he has received in regard to the large potholes on Pictou Road, near the daycare, as well as the potholes on College Road.

- **Commissioner Kennedy, Protective Services**

Commissioner Kennedy presented the Fire Chief's report which included 7 emergency calls between November 14<sup>th</sup> and December 5<sup>th</sup>. He spoke about the breakdown of type of call and monetary losses involved in those calls. There was an election this month and the newly elected officers are as follows:

- Chief - Joey Bisson
- Deputy Chief - Chris Hurley
- Deputy Chief - Kevin Galloway
- Captain of Equipment - David Pearston
- Captain of Police - Justin Hingley

- Secretary - Dwane Mellish
- Treasurer - Avis McNutt
- Steward - Mike Mabey

Fire Ground Lieutenants will be voted on in January by the chief officers.

- **Commissioner Pitcher, Environmental Services**

Commissioner Picher reported on her attendance of the finance course for elected officials in November, and the Village of Bible Hill Tree Lighting. She also plans on attending the Light Up Bible Hill Bus Tour. There was an issue with a sewer system cap hit and shifted by a sidewalk plow and the resulting asphalt damage near the Meadowland Rink that she reported to Clerk and Treasurer Bell and he had maintenance staff and County of Colchester resolve the issue.

- **Deputy Chair Van Kroonenburg, Recreation Services**

Deputy Chair Van Kroonenburg was not in attendance. Chair MacCormick addressed that the Recreation Services Report was attached in the agenda and could be reviewed by the Commission.

- **Chair MacCormick**

Chair MacCormick presented on the events and ceremonies she attended on behalf of the Village, as well as the changes to the Volunteer Awards Policy. On November 29 she attended leadership training through the Department of Municipal Affairs. She also attended three Village events; Kathleen's Retirement Social, the Holiday Staff Dinner, and the Christmas Tree Lighting.

- **Clerk and Treasurer Bell**

Clerk and Treasurer Bell reported on the new Administrative Services Coordinator currently working her third successful week. He mentioned the County of Colchester approving cost sharing of bank stabilization at Osprey Court and the engineer hoping to begin work soon after the ground freezes. Clerk and Treasurer Bell noted that stakes have been installed along the western side of Village Line Avenue in an effort to guide the sidewalk plow on the new stretch of sidewalk. He has been contacted to install similar stakes in Saywood, however he has declined the request. He attended the Bible Hill Fire Brigade annual meeting in December and expressed to the Chief that our full-time Administrative Services Coordinator is able to assist with the administrative functions of the brigade as needed and he also notified him of the Commission's decision to allow spouses to use the brigade's fitness equipment.

Lastly, Clerk and Treasurer Bell asked the Commission if they would like the Finance Officer to continue ordering the flowers for the New Year's Day Levee. It was decided that we would not continue to purchase flowers, and instead use the Christmas decorations and find alternative decorations for the years to come.

### Accounts

*Moved by Kennedy  
Seconded by Burke*

*That the Village of Bible Hill approves the accounts for payment.*

*Motion carried.*

### New Business

- **Trails**

It was asked of the Village to make it a priority to maintain the dog bag supply on the trails. Clerk and Treasurer Bell noted that he would look into the amount and placement of bag holders and signage telling the public to clean up after their pet as well as to keep their pets on a leash. It was recommended that we post reminders in our newsletter, website, and Facebook.

- **Pictou Road 2020 Project - Engineering Report**

Clerk and Treasurer Bell presented the Engineering Report for Pictou Road 2020 Project. He will work on including it in next years budget.

- **Investing in Canada Infrastructure Program - Water Project Application**

*Moved by Burke  
Seconded by Kennedy*

*That the Village of Bible Hill requests that the Clerk and Treasurer apply for the funding through the Investing in Canada Infrastructure Program - Water Project Application.*

*Motion carried.*

- **Employee Retirement**

Chair MacCormick presented Recording Secretary Curry with a plaque of appreciation and recognition of service and wished her well in her retirement on behalf of the Commission.

### Adjournment

*Moved by  
Seconded by*

*That the December 18, 2018 Regular Monthly Meeting of the Village of Bible Hill be adjourned.*

*Motion carried.*

The meeting adjourned at 8:07pm

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Chair MacCormick

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Recording Secretary Curry

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Recording Secretary Chaplin

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Clerk and Treasurer Bell

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