

The Village of Bible Hill Regular Monthly meeting was held on November 20, 2018 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:12pm.

Call to Order: Chair MacCormick
Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher
Deputy Chair Van Kroonenburg

Staff: Clerk and Treasurer Bell
Recording Secretary Curry
Solicitor Roper, Burchell MacDougall (by phone)

In Attendance: Deputy Mayor Stewart, County of Colchester
Councillor Boutilier, County of Colchester

Review and Approval of the Minutes of October 16, 2018 and November 13, 2018

*Moved by Burke
Seconded by Kennedy*

That the meeting minutes of October 16, 2018 and November 13, 2018 be approved as presented.

Motion carried

Call for New or Other Business

A request was made to add the Bluegrass Festival at the Nova Scotia Provincial Exhibition Grounds to the agenda under correspondence.

Review and Approval of Agenda

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the agenda be approved with the amendment to correspondence.

Motion carried.

Call for Declaration of Conflict of Interests

The Chair called for any declarations of conflict of interest and no conflict was declared.

Miscellaneous Business

- **Delegations**

Chair MacCormick welcomed Deputy Mayor Stewart and Councillor Boutilier to the meeting. Deputy Mayor Stewart thanked the Village for their congratulations on his recent appointment. He appreciates the cooperative spirit between the County of Colchester and the Village of Bible Hill and hopes to see continued efforts in this area. Colchester's regular meetings are Thursday's at 7pm and Commissioners were invited to attend.

Councillor Boutilier brought forward a few items that involved Bible Hill including the completion of the new 4H barn at the Provincial Exhibition Grounds, Scotia Pool's continued progress, and the cooperation between County and Village in the construction of the sidewalk on Village Line Avenue.

- **Overhead Crosswalk Changes**

The Clerk and Treasurer reported that the overhead crosswalk sign is finally complete on Pictou Road at Bible Hill Consolidated Elementary. The original date for completion of the project, that was agreed upon by both the Village and the contractor, was October 29th. In the contract, it was stated that there would be a penalty for every day past that date that the light was late being installed. Because of shipping delays, the contractor has requested leniency in this as the amount of the penalty was calculated to be \$10,500. Discussion on the pros and cons of this request was had.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill offer the contractor a 50% reduction in the penalty for the late installation of the overhead crosswalk lights.

Motion carried.

- **Parks and Recreation Advisory Committee Applications**

The Clerk and Treasurer reported that the Village has received application to fill two of the three vacant positions on the Parks and Recreation Advisory Committee.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve both Mr. Chris Guinan and Ms. Megan MacEachern as new members of the Parks and Recreation Advisory Committee.

Motion carried.

Business Arising out of the Minutes

- **Edward Avenue Follow Up**

As requested by the Commission, the Clerk and Treasurer followed up with the Department of Transportation and Infrastructure Renewal about the storm water issue and with the County of Colchester on the storm sewer issues on Edward Avenue. TIR indicated that they do not have funds for a project to address storm water on Edward Avenue. The County of Colchester engineer noted that there are limited options to improve the storm sewer overflow in that area and homeowners are encouraged to install back-flow preventers in their homes. The current situation will remain as is.

- **Commission in Committee Report**

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve the following inter-account fund transfers: \$60,000 from operating fund to fire reserve; \$20,000 from operating fund to recreation reserve; \$12,250 from operating fund to maintenance reserve; and \$284,000 from capital reserve to capital fund.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

*That the Village of Bible Hill adopt the Surplus Asset Disposition Policy.
Motion carried.*

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill adopt the Employee Retirement Recognition Policy.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill purchase a mini-barn from Community Metal and Quality Built Mini Barns for a total cost of \$6,415 plus HST.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill contract PDI Engineering Group Inc. to provide engineering services for a new elevator at 69 Pictou Road, for an amount not to exceed \$12,000.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill contract PDI Engineering Group Inc. to provide engineering services for storm water runoff issues at Meadowland Avenue, for an amount not to exceed \$5,000.

Motion carried.

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill approve a three-year commitment with the Municipal Website Venture for website services at an annual cost of \$3,000 plus HST”.

Motion carried.

- **Corporate Branding (TPH, Ben Brush Design, ASE Print, Sid Sells Signs)**

The Clerk and Treasurer presented the work examples from several businesses interested in offering the Village of Bible Hill new corporate branding. The Commission will review the options and discuss at the December meeting.

Review of Correspondence

- **Downeast Bluegrass & Oldtime Music Society**

The Village has received a letter from the Downeast Bluegrass & Oldtime Music Society requesting a monetary donation to their Bluegrass Festival that is held annually in Bible Hill. The Clerk and Treasurer was instructed to contact the Bluegrass Society requesting audited financial statements and/or other financial information for their organization. The decision on the request will be discussed further at the December meeting.

Reports of Commissioners and Clerk and Treasurer

- **Commissioner Burke, Transportation Services**

Commissioner Burke spoke of his concerns about the corner of Village Line Avenue turning onto College Road. Clerk and Treasurer Bell has been in contact with the engineering department at the County of Colchester. They are aware of the concerns and they will be addressed in the spring. Commissioner Burke also expressed concern about the state of the new sidewalk on Village Line Avenue with respect to sidewalk plowing. After discussion, it was decided that the Clerk and Treasurer would have the Village Maintenance Staff install guide posts along that area for precautionary safety reasons.

- **Commissioner Kennedy, Protective Services**

Commissioner Kennedy presented the Fire Chief's report which included 11 emergency calls between October 10th and November 14th. The brigade continues with fundraising efforts and is almost ready to begin the application process for their Junior Fire Brigade program. There will be an election in December for new officers.

- **Commissioner Pitcher, Environmental Services**

In a follow up from a recent meeting, Commissioner Pitcher went to the Colchester Community Workshop for a tour with the Executive Director. The workshop is moving next door to the former Halliday Building and the plan is for apartments on the second floor. She highly recommended the tour to anyone interested in the work done at the workshop.

- **Deputy Chair Van Kroonenburg, Recreation Services**

Deputy Chair Van Kroonenburg read the recreation report which included an update on the delay in field work due to wet weather, the Safe Halloween Program, the upcoming Christmas Season and a reminder of the upcoming Volunteer Awards.

- **Chair MacCormick**

Chair MacCormick reported on events she attended on behalf of the Village with particular identification given to the recent cannabis training completed by all staff and commissioners, the NSFM Conference she attended, and the Dal AC BioMass Plant Grand Opening.

- **Clerk and Treasurer Bell**

Clerk and Treasurer Bell reported that he is waiting for a reply from Colchester Engineering regarding the Osprey Court environmental work, the overhead crosswalk light is now installed and operational, the local Pathfinder group will be catering at the

New Year's Levee, the Village Tree Lighting is next Friday, and the new Administrative Support Coordinator will be starting work at the Village on December 3, 2018.

Accounts

*Moved by Burke
Seconded by Van Kroonenburg*

That the Village of Bible Hill approves the accounts for payment.

Motion carried.

New Business

- **BullsEye Laser Extinguisher - Training Unit (MicMac Fire Safety Source)**

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill purchase the BullsEye Laser Extinguisher Training Unit from MicMac Fire Safety Source at a cost of \$15,250.00 + HST.

Motion carried.

- **Blitzfire Combination Package (SPI, MicMac Fire Safety Source)**

*Moved by Van Kroonenburg
Seconded by Kennedy*

That the Village of Bible Hill purchase the Blitzfire Combination Package from MicMac Fire Safety Source at a cost of \$5,100.00 + HST.

Motion carried.

- **Commissioners' Remuneration / CRA tax changes**

*Moved by Burke
Seconded by Kennedy*

That the Village of Bible Hill increase the remuneration for the Village Commissioners by 17.912% in lieu of the recent CRA tax changes.

Motion carried.

Adjournment

*Moved by Kennedy
Seconded by Van Kroonenburg*

That the November 20, 2018 Regular Monthly Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:12pm.

Chair MacCormick

Recording Secretary Curry

Clerk and Treasurer Bell
