

The Village of Bible Hill Regular Monthly meeting was held on September 18, 2018 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:00 pm; the meeting adjourned at 8:15pm.

Call to Order: Chair MacCormick
Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher

Regrets: Deputy Chair Van Kroonenburg

Staff: Clerk and Treasurer Bell
Recording Secretary Curry
Solicitor Roper, Burchell MacDougall

Review and Approval of the Minutes of August 21, 2018 and September 11, 2018

*Moved by Kennedy
Seconded by Pitcher*

That the meeting minutes of August 21, 2018 and September 11, 2018 be approved as presented.

Motion carried

Call for New or Other Business

There were no new items brought forward for the agenda.

Review and Approval of Agenda

*Moved by Burke
Seconded by Kennedy*

That the agenda be approved.

Motion carried.

Call for Declaration of Conflict of Interests

The Chair called for any declarations of conflict of interest and no conflict was declared.

Miscellaneous Business

- **Delegations**

There were no delegations present at the meeting.

- **2019 Fire Apparatus**

The Clerk and Treasurer reviewed the outcomes of the recent Pre-Construction Meeting held in the Village Chambers. The Clerk and Treasurer, Commissioner Kennedy, and members of the Bible Hill Fire Brigade were present. There were changes that were requested, reviewed, and approved. The Clerk and Treasurer provided an updated price estimate to the Commission.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill approve the purchase agreement with Fort Garry Fire Trucks for the original purchase price as quoted of \$657,995.00 plus HST.

Motion carried.

Business Arising out of the Minutes

- **Commission in Committee Report**

*Moved by Kennedy
Seconded by Burke*

That the Village of Bible Hill purchase an access control system, from Pop-A-Lock Maritimes at a cost of \$2,121.77 including HST.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill purchase an on-premises phone system, from G&G Computers at a cost of \$8,085.45 plus HST, exclusive of a conference phone and related microphone units.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill purchase three portable radios for the Bible Hill Fire Brigade from Nova Communications at a cost of \$4,011.00 plus HST.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill purchase six voice pagers for the Bible Hill Fire Brigade from Nova Communications at a cost of \$4,223.58 plus HST.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill purchase five Scott carbon fibre SCBA cylinders from MicMac Fire & Safety Source Ltd at a cost of \$7,475.00 plus HST.

The Clerk and Treasurer brought forward information on the new SCBA cylinders versus the older cylinders and the rationale for changing.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill

- 1. direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for a Roads Needs Assessment; and*
- 2. commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:*
 - a. mobile sensing sidewalk and ramp data collection;*
 - b. sidewalk and ramp assessment data processing; and*
 - c. sidewalk and ramp management plan utilizing a GIS based software analytics platform; and*
- 3. commits up to \$4,300.00 plus HST toward the cost of this initiative".*

Motion carried.

*Moved by Kennedy
Seconded by Burke*

That the Village of Bible Hill hire Randy T. Crowe to perform baseball infield soil top up and leveling at a cost of \$5,545.00 plus HST.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill hire J&K Yardmasters to perform lime application at our Jennifer Drive and Guest Drive parks at a cost of \$2,660.00 plus HST.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill hire S. Sorensen Electric Co. Ltd to remove all ballfield light fixtures and electrical components at a cost of \$4,950.00 plus HST.

Motion carried.

*Moved by Kennedy
Seconded by Burke*

That the Village of Bible Hill hire Will-Kare Paving and Contracting Ltd to complete sidewalk patching at a cost of \$4,500.00 plus HST.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill hire Justaart Landscaping Services Ltd to perform sidewalk and apron repairs at a cost of \$6,501.60 plus HST.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill hire Fowler's Construction to perform roof replacement at 67 Pictou Road for a cost of \$68,700.00 plus HST.

After discussion, the Commissioners voted with one yea, one nay, and one abstained. The Chair gave the deciding vote.

Motion carried.

*Moved by Kennedy
Seconded by Pitcher*

That the Village of Bible Hill commit \$5,000 to a cost-shared project with the County of Colchester for Farnham Brook bank stabilization.

Motion carried.

- **Eligibility of Village Commissioners as Candidates for Municipal Elections - MGA/MEA**

The Village's Solicitor reviewed with the Commission the process necessary to follow to request to make any changes or amendments to the Municipal Elections Act. Changes would require ministerial approval through the provincial legislature. The Village may wish to obtain information on the process and if there is already a change in process. Discussion was held on writing to the Minister of Justice and if it should be from the Village itself or possibly from the Association of

Nova Scotia Villages as a whole. Further discussion will be held at the next meeting on October 9, 2018.

Review of Correspondence

There were no items of correspondence noted.

Reports of Commissioners and Clerk and Treasurer

- **Commissioner Burke, Transportation Services**

Commissioner Burke informed the Commission of complaints he had recently received about the condition of the sidewalks and ditching in the Saywood area. The patching has taken place, but the ditching is still to be done. He attended the Association of Nova Scotia Villages Annual General Meeting recently held in St. Peter's.

- **Commissioner Kennedy, Protective Services**

Commissioner Kennedy presented the Fire Chief's report which included 11 fire calls between August 8th and September 12th bringing the total number of calls made by the Bible Hill Fire Brigade this calendar year to 83. Total fire loss is estimated at \$51,090,000 due in large part to the fire at the Cox Institute at the Dalhousie Agricultural Campus. Exhibition week was successful for the Fire Brigade and annual training sessions have begun. Fire Prevention Week is October 7th - 13th with the Open House being held on Friday, October 12th from 6:00 to 8:00pm. He also attended the Association of Nova Scotia Villages Annual General Meeting recently held in St. Peter's.

- **Commissioner Pitcher, Environmental Services**

Commissioner Pitcher attended the Back to School Bash and commended the Recreation Director on a wonderful event. She attended a recent Colchester County Council meeting for a better understanding of the political process in general. She attended the Association of Nova Scotia Villages Annual General Meeting recently held in St. Peter's.

- **Deputy Chair Van Kroonenburg, Recreation Services**

Deputy Chair Van Kroonenburg sent regrets to the meeting. The Recreation Report included an update on shutting down of the very popular Splash Pad for the season, seasonal maintenance on ball fields, fall program beginning at the local schools and a reminder of the Volunteer Awards that are coming in April.

- **Chair MacCormick**

Chair MacCormick reported on events she attended on behalf of the Village with particular identification given to the recent Association of Nova Scotia Villages AGM that was held in St. Peter's, attending the funding announcements for Scotia Pool and the Nova Scotia Provincial Exhibition, and attending the recent Highland Games as well as the Battle of Britain.

- **Clerk and Treasurer Bell**

Clerk and Treasurer Bell reported that the Easy Living Homes green space has now been deeded to the Village as it is hoped to create a trail on that land. All summer students except one have finished for the year, and there will be a crossing guard count done at all locations in the Village beginning next week.

Accounts

*Moved by Burke
Seconded by Kennedy*

That the Village of Bible Hill approves the accounts for payment.

Motion carried.

New Business

- **Crosswalk/Crossing Guard - Oak Drive and Brookside Road**

The Village has received requests for crossing guards at two different locations. After discussion, it was decided that the Clerk would contact Colchester about one of the locations and that there would be a count done of children crossing at those locations for a week to determine the viability of these locations.

- **Scan for Village Hall Roof**

The Clerk and Treasurer explained the information in the meeting package on the maintenance scan that is requested to be done on the roof at 69 Pictou Road for warranty purposes.

*Moved by Kennedy
Seconded by Burke*

That the Village of Bible Hill contract the services of Tremco Roofing to arrange a warranty inspection of the roof at 69 Pictou Road.

Motion carried.

- **Economic Development Committee**

The idea of creating an Economic Development Committee for Bible Hill was brought to the table for discussion. The Clerk and Treasurer informed the Commission that it would require ministerial approval to add a committee to the list of committees outlined in the Village By-Laws. The Clerk and Treasurer was requested to find out additional information on economic development through the Regional Enterprise Network (RENS) to bring to the next meeting for information purposes.

- **Community Garden**

There has been a request from Commissioner Pitcher for the Parks and Recreation Committee to re-visit the idea of creating a 'community garden' in Bible Hill. After discussion, the Clerk and Treasurer was instructed to contact Dalhousie Agricultural Campus about their community garden. There are also budgetary concerns. The Clerk is to bring forward additional information to the October meeting.

Adjournment

*Moved by Kennedy
Seconded by Pitcher*

That the September 18, 2018 Regular Monthly Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:15 pm.

Chair MacCormick

Recording Secretary Curry

Clerk and Treasurer Bell
