

The Village of Bible Hill Commission in Committee meeting was held on September 11, 2018 in the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:00 pm; the meeting adjourned at 9:10pm.

Call to Order: Deputy Chair Van Kroonenburg
Chair MacCormick
Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher

Staff: Clerk and Treasurer Bell
Recording Secretary Curry

Delegations: Ms. Sherry Martel, Executive Director - Truro & Colchester Chamber
Ms. Joanne McRae, President - Truro & Colchester Chamber
Ms. Amanda Pothier, Treasurer - Truro & Colchester Chamber
Mr. Ron Smith, Vice-President - Truro & Colchester Chamber

Call for New or Other Business

Commissioner Burke called for a discussion of the eligibility of Village Commissioners as candidates for municipal elections per the Municipal Elections Act.

Review and Approval of Agenda

*Moved by Kennedy
Seconded by Pitcher*

That the agenda be approved as amended.

Motion carried.

Call for Declaration of Conflict of Interests

The Deputy Chair called for any declarations of conflict of interest and no conflict was declared.

Delegations

President McRae presented to the Commission on the role of the Truro & Colchester Chamber of Commerce within the region, and also on the Chamber's seven key policies being 'economic development', 'regional tourism', 'government relations', 'transportation and infrastructure', 'entrepreneur mental health', 'membership', and 'human resources.'

Executive Director Martel acknowledged that the Chamber would seek to engage with Bible Hill more in the future and noted that the Chamber has booked the Village Hall on October 4th for a public lunch and learn.

Quotations

- **Lock/keys at 67 Pictou Road**

Moved by MacCormick

Seconded by Kennedy

That the Village of Bible Hill purchase an access control system, from Pop-A-Lock Maritimes at a cost of \$2,121.77 including HST.

Motion carried.

- **Telephone system replacement**

Moved by Kennedy

Seconded by MacCormick

That the Village of Bible Hill purchase an on-premises phone system, from G&G Computers at a cost of \$8,085.45 plus HST, exclusive of a conference phone and related microphone units.

Motion carried.

- **3 Portable radios**

Moved by Kennedy

Seconded by Pitcher

That the Village of Bible Hill purchase three portable radios for the Bible Hill Fire Brigade from Nova Communications at a cost of \$4,011.00 plus HST.

Motion carried.

- **6 Voice pagers**

Moved by Kennedy

Seconded by MacCormick

That the Village of Bible Hill purchase six voice pagers for the Bible Hill Fire Brigade from Nova Communications at a cost of \$4,223.58 plus HST.

Motion carried

- **5 SCBA bottles**

Moved by Kennedy

Seconded by Pitcher

That the Village of Bible Hill purchase five Scott carbon fibre SCBA cylinders from MicMac Fire & Safety Source Ltd at a cost of \$7,475.00 plus HST.

Motion carried.

- **Sidewalk condition analysis and FCM asset management grant funding**

Moved by Pitcher

Seconded by Kennedy

That the Village of Bible Hill

1. *direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for a Roads Needs Assessment; and*
2. *commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:*
 - a. *mobile sensing sidewalk and ramp data collection;*
 - b. *sidewalk and ramp assessment data processing; and*
 - c. *sidewalk and ramp management plan utilizing a GIS based software analytics platform; and*
3. *commits up to \$4,300.00 plus HST toward the cost of this initiative.*

Motion carried.

- **Annual baseball infield soil top-up and leveling**

Moved by Pitcher

Seconded by Burke

That the Village of Bible Hill hire Randy T. Crowe to perform baseball infield soil top up and leveling at a cost of \$5,545.00 plus HST.

Motion carried.

- **Lime application - Airport fields and BHRP fields**

Moved by Pitcher

Seconded by Kennedy

That the Village of Bible Hill hire Justaart Landscaping Services Ltd to perform lime application at our Jennifer Drive and Guest Drive parks at a cost of \$2,073.00 plus HST.

Motion carried.

- **Electrical removal - BHRP #3**

Moved by MacCormick

Seconded by Kennedy

That the Village of Bible Hill hire S. Sorensen Electric Co. Ltd to remove all ballfield light fixtures and electrical components at a cost of \$4,950.00 plus HST.

Motion carried.

- **Sidewalk patching**

Moved by Pitcher

Seconded by Kennedy

That the Village of Bible Hill hire Will-Kare Paving and Contracting Ltd to complete sidewalk patching at a cost of \$4,500.00 plus HST.

Motion carried.

- **Sidewalk and apron repairs**

Moved by Pitcher

Seconded by MacCormick

That the Village of Bible Hill hire Justaart Landscaping Services Ltd to perform sidewalk and apron repairs at a cost of \$6,192.00 plus HST.

Motion carried.

- **Roof replacement**

Clerk and Treasurer Bell reviewed questions asked to, and answers from, PDI Engineering relating to the office roof replacement project, and noted that bids received for the roof replacement are over budget due to the metal shingle recommended by the PDI.

Discussion was held on the metal shingle product selected by PDI for the project. Commissioner Burke voiced that he felt the Commission needed more information on the product and suggested the Commission should wait until the product is installed at more locations locally before proceeding.

Moved by MacCormick

Seconded by Kennedy

I move that the Village of Bible Hill hire Fowler's Construction to perform roof replacement at 67 Pictou Road for a cost of \$68,700.00 plus HST.

Motion carried.

- **Farnham Brook bank stabilization**

Clerk and Treasurer Bell updated the Commission on a previously discussed cost-shared environmental project with the Municipality of the County of Colchester at Farnham Brook, noting that the scope of work has been narrowed to achieve regulatory approval. Colchester is looking to proceed with the \$10,000 project with the assistance of Bible Hill.

*Moved by Pitcher
Seconded by Kennedy*

That the Village of Bible Hill commit \$5,000 to a cost-shared project with the County of Colchester for Farnham Brook bank stabilization.

Motion carried.

Eligibility of Village Commissioners as candidates for municipal elections per the Municipal Elections Act

Commissioner Burke voiced that he wishes to see a change made to resolve the fact that Village Commissioners must step down from their role in order to be nominated in another municipal election. Commissioner Burke voiced that this legislation effects any Commissioner in Nova Scotia that seeks to look forward politically.

The Commission requested that the Clerk and Treasurer contact our municipal solicitor for clarity on how to proceed.

Adjournment

*Moved by Kennedy
Seconded by MacCormick*

That the September 11, 2018 Commission in Committee Meeting of the Village of Bible Hill be adjourned.

Motion carried.

The meeting adjourned at 8:47 pm.

Deputy Chair Van Kroonenburg

Recording Secretary Curry

Clerk and Treasurer Bell
