

The Advance Poll for the upcoming By-Election was held in the Commission Chambers until 7:00pm.

The Village of Bible Hill Regular Monthly meeting was held on July 17, 2018 in the Village Office, 67 Pictou Road. Chair MacCormick called the meeting to order at 7:08 pm; the meeting adjourned at 8:15 pm.

Call to Order: Chair MacCormick  
Commissioner Kennedy  
Deputy Chair Van Kroonenburg

Regrets: Commissioner Bell

Staff: Clerk and Treasurer Christianson  
Recording Secretary Curry  
Solicitor Roper, Burchell MacDougall

In Attendance: 1 Village Resident

#### **Review and Approval of the Minutes of June 19, 2018**

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That the meeting minutes of June 19, 2018 be approved as presented.*

*Motion carried*

#### **Review and Approval of Agenda, Call for New or Other Business**

*Moved by Kennedy  
Seconded by Van Kroonenburg*

*That the agenda be approved with the date on the agenda changed from July 19 to July 17, 2018.*

*Motion carried.*

*Moved by Kennedy  
Seconded by Van Kroonenburg*

*That the agenda be approved with the addition of correspondence from the Truro and District Chamber of Commerce.*

*Motion carried.*

#### **Call for Declaration of Conflict of Interests**

The Chair called for any declarations of conflict of interest and no conflict was declared.

**Miscellaneous Business Including Delegations**

None.

**Business Arising out of the Minutes**

- **Update - Village Line Sidewalk**

The Clerk reported that the Municipality of Colchester has awarded the contract for the construction of the Village Line Avenue sidewalk. The contract has been awarded to Atlantic Road Construction and Paving Limited in the amount of \$557,895 of which Bible Hill will be cost-sharing on a 50/50 basis. The construction period is expected to be 8 weeks with construction already underway.

- **Update - Overhead Crosswalk Lights**

The Clerk reported that the contract has been awarded to Black and MacDonald with all permits in place from both Nova Scotia Power and Nova Scotia Transportation and Infrastructure Renewal. The bases of the overhead lights will be installed this summer with the poles and lights being put in position in the fall of this year.

**Review of Correspondence**

- **North Nova Family Medicine Site**

Information was brought forward for the Commissioners on the new North Nova Family Medicine Site in this area. Commissioners are to review at their leisure.

**Reports of Commissioners and Clerk and Treasurer**

- **Commissioner Kennedy**

Commissioner Kennedy reported on events he had attended on behalf of the Village. The Fire Brigade report will be combined with the August report.

- **Deputy Chair Van Kroonenburg**

Deputy Chair Van Kroonenburg noted events she had attended and also read the Recreation Report that included an update on a successful Canada Day event, Summer Day Camps, and update and request regarding the Senior Field at the Recreation Park, signage for noxious plants for trails with affected plants, and the planned Back to School Bash. The motions to reduce the size of the Senior Field at the Rec Park and to remove the exiting lighting equipment at that field have been moved forward to the next meeting when all Commissioners will have had a chance to review the ideas and view the field location noted.

- **Clerk and Treasurer Christianson**

Clerk Christianson said that staff will get budget amounts for the removal of the lighting equipment and field #3 infield for the August meeting. The Fire Vehicle RFP is currently being reviewed by

the Fire Brigade with a recommendation for purchase being brought to the August meeting. The switch over in pension plans from Manulife to the Public Service Superannuation Plan is underway with a further report being given at the August meeting. The Clerk was pleased to see four excellent candidates for the current by-election to fill the recently vacated commission seat. The by-election will be this Saturday, July 21<sup>st</sup>, 2018.

- **Chair MacCormick**

Chair MacCormick reported on events she attended on behalf of the Village. She noted that she was involved in the interviews held for the new Clerk and Treasurer which would be discussed later in the meeting in a Closed Session. She attended a meeting with the Department of Municipal Affairs at the Holiday Inn in Truro with topics covered being: coastal protection, land use planning and the power to expend. A package covering these topics has been circulated to the other Commissioners covering these topics for review and follow up.

### Accounts

*Moved by Kennedy*

*Seconded by Van Kroonenburg*

*That the Village of Bible Hill approves the accounts for payment.*

*Motion carried.*

### New Business

- **Purchase - Glow - The Event Store**

*Moved by Van Kroonenburg*

*Seconded by Kennedy*

*That the Village of Bible Hill move forward with the purchase of inflatables from Glow -The Event Store at a cost of \$3,011.03 plus HST.*

*Motion carried.*

- **Purchase - Replace Motors Maintenance Overhead Doors**

*Moved by Kennedy*

*Seconded by Van Kroonenburg*

*That the Village of Bible Hill hire Iller Door Systems Limited to replace the overhead door motors for 3 doors at the maintenance department at a cost of \$3,295.00 plus HST.*

*Motion carried.*

- **Purchase - Sidewalk Repairs**

*Moved by Van Kroonenburg*

*Seconded by Kennedy*

*That the Village of Bible Hill hire Webster Bros. Paving & Concrete Ltd. to do various sidewalk repairs as noted in the Village for a cost of \$55,710.68.*

*Motion carried.*

- **New Roof - 67 Pictou Rd.**

A new roof is being considered for the Village Office due to leakage and moss damage. After discussion, the Clerk was requested to engage PDI Engineering to begin the process of getting a tender for new metal shingles.

- **Truro & District Chamber of Commerce**

Contact has been made with the Chamber of Commerce as requested at the June Commission Meeting. Email addresses will be sent to the Chamber to include the Commissioners in the Chamber's regular updates. Sherry Martel, the Executive Director of the Chamber, will be asked to attend the August Commission meeting.

#### **Closed Session - Personnel Issue**

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That the Regular Monthly Meeting be adjourned to a Closed Session.*

*Motion Carried.*

At 7:50pm the Commission went into a Closed Session.

The Closed Session adjourned back to the Commission Meeting at 8:02pm.

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That the Clerk and Treasurer, Robert Christianson, on retirement be awarded a \$5,000 Service Award in recognition of 31 years of service to the Village of Bible Hill.*

*Motion carried.*

*Moved by Van Kroonenburg  
Seconded by Kennedy*

*That Mitchell Bell, upon his acceptance of the terms and conditions of the letter of offer, be engaged as Clerk and Treasurer for the Village of Bible Hill.*

*Motion carried.*

**Adjournment**

*Moved by Kennedy*

*Seconded by Van Kroonenburg*

*That the July 17, 2018 Regular Monthly Meeting of the Village of Bible Hill be adjourned.*

*Motion carried.*

The meeting adjourned at 8:15 pm.

Chair MacCormick

---

Recording Secretary Curry

---

Clerk and Treasurer Christianson

---