

Employment Opportunity Summer Day Camp Counsellor

Village of Bible Hill is committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you have questions or would like to request accommodation measures during any phase of the hiring process or as an employee, please notify us as soon as possible. Applications are welcome from all qualified persons.

Terms of Reference

Employment timeframe: June 24, 2024, to August 30, 2024

Hours of employment: Monday to Friday, 8:00 AM to 5:00 PM; some evenings, weekends and statutory holidays mandatory (i.e. Canada Day); 35 to 45 hours per week.

Rate of pay: \$16.20 per hour

Application Deadline: April 29, 2024 at 4:30 PM

Qualifications

- Available to commit to the hours of work during the employment timeframe
- Attended high-school or post-secondary education full-time during the 2023-24 school year and be attending full-time during the upcoming 2024-25 school year
- Satisfactory results of a Nova Scotia Child Abuse Registry check
- Satisfactory results of a police criminal record and vulnerable sector check
- Possession of a valid Standard First Aid and CPR-C certificate (or willing to take certification)

Suitable Skills

- Ability to work positively with children and the general public
- Ability to supervise children in a group setting
- Good organizational, planning and communication skills
- Ability to work on a team and be self-motivated
- Ability to imaginatively plan and organize games, sports, arts, crafts

Responsibilities and Reporting

Under the supervision of the Summer Recreation Coordinator:

- Ensure the continuous safety of children under your supervision
- Deliver and supervise Bible Hill events and programs
- Ensure proper procedures are carried out and policies followed for recreation programs
- Act as a positive role model while supervising and implementing activities with children and adults
- Assist the Parks and Recreation Director in day-to-day duties as assigned
- Other duties as assigned

Reports to: Summer Recreation Coordinator; in their absence, the Parks and Recreation Director

Inquiries and resumes may be sent by mail or e-mail directly to:

Haley Smith
Parks and Recreation Director
haley.smith@biblehill.ca